SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

BHARATHAMATHA COLLEGE OF ARTS AND SCIENCE, KOZHINJAMPARA, PALAKKAD

BHARATHAMATHA COLLEGE KOZHINJAMPARA P.O PALAKKAD - 678 555
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The college was established in 2015 in Kozhinjamapra to contribute towards the higher education scenario of Palakkad district. With over four decades of experience in education, the management was approached by parents to start a private college, as many students from these localities depend upon colleges in Tamil Nadu for their higher education. With the availability of the land in Kozhinjampara, the dream was fulfilled in 2015 with government permission. This is a developmentally backward area and more than 75% of our students belong to any one of the OBC groups, which shows the relevance and importance of this college. The college is affiliated to University of Calicut from its inception.

Bharathamatha College of Arts and Science come under the management of Preshitha Province of the CMI congregation, a religious group which pioneered education in Kerala. The college motto is to, 'Inspire to ignite'. The mission and vision of our institution is to inspire the young minds to ignite their creativity in order to achieve a bright future. It has a beautiful nature friendly campus, with a majestic gate, lawns, and gardens, seating areas and parking area. A long line of Tamarind trees adds beauty and shade to the campus.

The classrooms well-equipped with ICT tools, washrooms; furniture, library, computer lab and canteen facilities etc. are all of high standard. The campus provides facilities to the students to express their creative talents. A good collection of books are available in the library along with various newspapers and journals to keep students up to date with knowledge acquisition. The college has got a nice playground and students are encouraged to play various games.

College undertakes various seminars and symposiums by competent resource persons. Various motivational seminars on personality development and women's health are regularly arranged in the college. Charity visits and Industrial visits are regularly conducted to enrich student experience. Beyond curriculum; co-curricular activities such as cultural competitions; sports and involvement in various clubs have become part of campus life. Social activities such as cleanliness drives; visiting old age homes, and orphanages etc. are regularly undertaken.

Vision

VISION

The vision of the institution was evolved through various discussions and analyzing the fundamental education vision statement policy of the congregation. Based on various points such as: encouraging creativity; innovation; need for research orientation; need for hands on skills as professionals; and looking into consideration the professional courses that are planning to be started, the following statement was formed as the Vision statement. Vision statement as usual envisions the overall ideological vision of the institution which has to be attained through long term and short term goals. Thus the vision of Bharathamatha College is:

"To evolve into a leading research-oriented educational institution, moulding distinguished professionals with creative minds, innovative ideas and sound practical skill, and to shape a future where integral education plays a major role for human empowerment."

Along with the vision we have also stated the core values of the institution. The core values point out to the values we believe as essential for human empowerment. Our core values are:

Excellence in education, Moral uprightness, Social responsibility, Human empowerment and Love for nature and other beings.

Mission

MISSION

Our mission statement points out to the responsibility we undertake as part of our Vision. Our activities and educational environment will be oriented to inculcate in the students an overall social responsibility and the need to contribute to the growth and prosperity of the nation as a citizen. For that our mission is to up skill the students with the latest tech-tools and make them confident as individuals. Thus our Mission statement is:

"To impart state-of-the-art knowledge to individuals so as to inculcate in them a high degree of social consciousness and human values, thereby enabling them to face the challenges of life with courage and conviction."

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The management team of the college is very well known as educationist in Kerala. Bharathamatha Group of educational institutions have been rendering services to the people for over four decades in Palakkad town. So with a futuristic vision and innovation oriented management team, we are looking for a rapid growth and excellence. Our major strengths are:

- **Uniqueness:** We are the only self-financed college providing higher education to the students in this rurally backward area catering to a majority of OBC category.
- **Customized Education:** The College offers customized education to students through personal attention, each-one teach-one and remedial classes.
- **ICT emphasis:** We use ICT enabled tools such as ERP, G-Suite for education, Other Social media platforms such as YouTube videos and Whatsapp groups to make the learning more interactive in digital platforms.
- **Add-on Programmes:** The institution provides various Add-on courses, Certification programmes and MOOC courses.
- **Dedicated Faculty:** Dedicated teaching and non-teaching staff providing great support to students.
- **Affordable Education:** Affordable fee structure as prescribed by the university with added fee concessions and scholarships.
- **BCE:** "Bharathamatha Centre for Excellence" was formed to enhance student skills and talents apart from their curriculum.
- **Transparency:** Transparent and monitored examination and other assessment methods.
- **Infrastructure:** A well designed infrastructure is built to ensure barrier free environment catering to the special need students.
- **Best Practices:** Some of the best practices of our institute are attuned to the student demography and

need. The practices such as Charity visit, Cleanliness drive, each one teach one, celebration etc. are creating more socially responsible citizens.

- **Green campus:** Eco-friendly green campus encouraging recycling and thrust on Plastic free campus. Though we are using only LED lights and try to recycle our water, there are miles to go to be carbon neutral.

- **ERP solutions:** Our college has customized ERP software for office administration, Finance and accounts, student admission & support.
- **Research Orientation:** The institution promotes Research Oriented activities among students and faculties with special seminars.

Institutional Weakness

As a new college with great potential, we experience the growing pangs and pain with infrastructure, organization and personnel. As an affiliated college under a huge university, we are bound by the policies of ruling government and university, which often restrict our dreams.

- **Autonomy**: As an affiliated college, we lack freedom and control to design the curriculum and conduct of examination.
- **Policy restrictions:** As the state government is not willing to provide permanent affiliation to self-financing colleges, we are not able to receive any UGC funding.
- **Funding:** The institution is not receiving any kind of funds from Government and other agencies due to this restriction.
- **Course regulation:** Even though we have adequate facilities, new courses were not granted in the past, which lingered our growth by three years.
- **Alumni:** The resourcefulness and contribution from the part of alumni association have to be improved. As our Alumni consist of rural student body the financial support is very less.
- **Rural setting:** Students from economically backward class find it difficult to get enrolled in various certification programmes offered by us as it involves additional expenses.
- **Non- Residential Campus**: As our campus is not a residential campus, many students from distant places who get admission find it difficult to join our campus. Though we have tied up with a neighbouring Centre for hostel facility for girls, for Boys, we still lack any such support.

Institutional Opportunity

The potential and opportunities are immense, as we are a new institution in its developmental stage. The new ideologies of education along with technological innovations offer great opportunity for us to establish ourselves as a leading institute in the locality.

- **Potential for Autonomy:** The institution can avail the status of autonomy in future course of development.
- **Digital Thrust:** The College shall become an E-learning centre by acquiring digital amenities.
- **Publications:** The research output can be enhanced through more research publications from students and faculties
- **Industry Tie up:** By collaborating with external parties especially the industries, more entrepreneurial

activities can be initiated. Being closer to the Industrial area and lying in proximity to the new Industrial corridor, there is more potential for Industry tie up.

- **Skill Certification:** The college expects more enrolment in certification programmes which can also be offered to other students in the locality.
- **Transportation:** New transportation support can access wider student body including those from the city.
- **Collaborations:** By signing MoU with several institutions and bodies, stakeholder support can be strengthened.
- **Availability of Land:** As we are in a rural set up, there is Land available for future growth adjacent to our current location.

Institutional Challenge

As an institution in its beginning stage, there are various challenges faced by the college. Some of our major challenges lie in the following areas:

- **Fund mobilization:** We face difficulties in mobilization of funds for the overall development
- **Financial viability:** Repayment of loan has become a challenge as the courses allowed are less and the corresponding intakes of students are restricted.
- **Newer courses:** Lack of new generation courses in the campus. As well as the lacking in freedom to design and implement new courses.
- **Alumni support:** Fund mobilization from alumni as well as other support is challenging.
- **Retaining Faculty:** The tenure of the many faculties is limited as most of them are looking for secure government positions. To attract faculty of high qualification and retaining them is a challenge faced by all self-financing colleges.
- **Student demography:** The demographic set up of the students are limited to the nearby places. Apart from that, attracting students with top marks is a challenge as most of the students look for free education in government colleges.
- **Placement:** To get our students placed after their UG degree is a challenge. Though we get good response in certain disciplines placement is still a challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college is affiliated to University of Calicut with a Choice Based Credit Semester System (CBCSS). All matters pertaining to academics are dealt by committees formed within the institution.
- In the year 2015, we started a new college with with B.Com (CA), BBA, BA English Literature and BCA, to which new courses of B.Com (Finance) in 2019 and M Com (finance) in 2020 were added.
- There are committees to formulate and monitor perspective plan, college academic calendar, department calendar, course file, lesson plan, log book, internal assessment, result analysis and collecting feedback on curriculum.
- The college has ICT enabled infrastructure to make the learning process more interactive and effective.
- Effective curriculum delivery is ensured by incorporating online platforms like Google Classroom,

Google Docs, Google Meet and college ERP (Neverskip) and other social media platforms such as Whatsapp and Youtube.

- Lesson plans are prepared by subject teachers prior to the commencement of each semester and Log books are maintained by class teachers which are verified by Principal every month.
- Along with academics, experiential learning is ensured by conducting project, fieldwork and internship.
- Extracurricular and co-curricular programmes are given special attention to supplement the student soft skills.
- The assessment mechanism of the college is made effective by conducting two internal examinations and a model exam under the leadership of the exam cell.
- Every course subject will have three assignments which are planned to encourage collaborative learning. Apart from one individual assignment, students have to do a pair assignment and a group assignment.
- As part of academics, every department organizes seminars and workshops to enrich knowledge and skills.
- The college offers Add On courses every semester, to impart knowledge from other disciplines, which is made mandatory.
- Getting enrolled in at least one MOOC programme per semester is mandatory.
- By collaborating with institutions such as National Skill Development Corporation of India, certification programmes are conducted in college.
- The Institution initiates to collect feedbacks every semester from students on academic input by teachers, services, infrastructure etc.
- The feedbacks are also obtained from stakeholders like teachers, employers, alumni and parents.

Teaching-learning and Evaluation

· The college admits the students under Centralized Admissions Process (CAP) through the university admission website and we adhere to the guidelines provided by University of Calicut.

· More than 75 percent of the students are getting enrolled in every academic year.

· The faculties are well qualified and they are working on a full time basis in the institution.

· We incorporate ICT enabled tools in teaching learning process in order to make them more interactive and effective.

· During a semester, two internal examinations and a model examination are conducted to evaluate the students.

· Apart from the exams student seminars, participation, and assignments are considered for assessment.

· The internal marks of the students are calculated by following the pattern instructed by the University. Attendance, Assignment, Seminar and exam marks are given equal importance for the calculation.

· For Assignments we follow a pattern of pair assignment and group assignment to encourage collaborative learning.

· Academic output analysis is done in every semester by each department and an overall assessment is made to distinguish weaker students.

· Advanced learners are often paired up with slow learner under the program called 'Each One Teach One'.

· The faculties make use of Google classroom, Google Docs, PowerPoint, Google meet, institutional ERP (Never skip) and other social media tools for delivering course content and evaluation.

· A mentor is assigned to a group of students for guiding and monitoring them. The college maintains a satisfactory mentor-mentee ratio.

· Remedial classes were provided to the slow learners by subject teachers as well as other practices such as 'Each One Teach One' and mentoring groups.

· Student feedback are collected and the suggestions put forwarded by them are considered for incorporating changes in teaching and learning process.

· A Grievance redressal Committee is formed within the institution to deal with the grievances raised by the students.

· We conduct Industrial visits, Inter-collegiate competitions, internships, projects, seminars, workshops, debates, panel discussions, group discussions, small projects, case studies, symposiums, poster presentations, etc.

Research, Innovations and Extension

· Even though the thrust of the college is teaching intensive, the college provide adequate space for research oriented activities and programmes as part of research extension for faculties and students.

· As per university regulation every student has to do a research project in the final year of studies as part of the curriculum.

· Our college encourages students to create research posters and do poster exhibition as part of creating research discussion.

· Apart from that individual research poster presentations are organized for all students where the junior students from the same department will attend to ask questions apart from the staff.

· Seminars, workshops and conferences are organized by each department every year to impart out-of-the-box thinking and practical skills on several disciplines.

· 'Bharathamatha Centre for Excellence' have opened a new vista for additional knowledge acquisition which is designed to develop the overall ability and innovative ideas of the students

· The college has signed MoU with KELTRON and NSDC which offers certification programmes to the students.

· The college organize awareness classes, camps, charity visits for the students as a part of extension and outreach activity.

·   Outreach programmes such as Industrial visits, visiting cultural centres, historical places etc. are organized for the students to get practical experience relating to their studies.

·   To develop social consciousness and values among the students, charity visits are organized by all departments. Each class will visit an orphanage or an old age home in nearby places.

·   The college offers online certification programmes to the students by taking a membership in Coursera which is an online MOOC platform. We insist on all students to take at least one course per semester.

·   The college encourage faculty exchange programme with participation of faculties in seminars and workshops organized by other colleges.

·   The institution takes all initiatives to promote research oriented activities by offering a platform for paper publications.

Infrastructure and Learning Resources

·   The institution has a well-built and well maintained infrastructure that caters the needs of all categories of student body.

·   The college is located over 5 acres of land with a green and eco-friendly environment.

·   The college has a security room with a security officer at the main entrance which provides security to the students.

·   The office facility and foyer area are user friendly and digitally furnished.

·   The college has adequate sports facilities with a well-built Basketball court and other equipment to meet the requirements of the students.

·   A well-furnished audio visual room is set up for the benefit of the students to conduct various presentations and workshops.

·   Our library offers students and faculties a good collection of books, journals, magazines and newspapers.

·   A Planning Board is set up to look into the design and development of infrastructure, allocation of annual budget along with fund generation.

·   The college have a well updated computer lab with sufficient number of computers.

·   With the installation and use of KOHA software, we ensure smooth functioning of the library.

·   The college has a water treatment plant and RO enabled drinking water facilities to provide clean water to the students.

·   Well maintained and clean wash rooms separately for boys and girls cater to the basic needs of all.

·   There are separate sick rooms arranged for both boys and girls (with attached toilet facilities) in case of any emergency.

·   An ICT enabled infrastructure were set up in our college with all the amenities.

·   We have separate space allocated for Exam cell, IQAC and digital control room

·   To ensure the safety and security of the students, CCTV cameras were installed which covers the entire campus.

·   Wi-Fi facility is provided to the students for accessing the Internet within the campus.

·   We have an auditorium and seminar hall for organizing various seminars, conferences and other programmes.

·   There is a nice outdoor student seating area which includes a Gazebo and a Pavillion set up under the rows of Tamarind trees.

Student Support and Progression

- The institution offers SC/ST, Post Matric, Preshitha and institutional scholarship to financially support the student community.
- The college focuses on the overall development of the students by rendering soft skill programmes and other training to the students.
- Competitive examination coaching is provided to the final year students who are looking for future prospects and career growth.
- Cultural programmes and events are organized by the college every year to showcase the student talents.
- The college promotes the participation of the students in various sports and games for improving physical ability and skills.
- An annual Sports Day is normally conducted involving all students, dividing them into various houses.
- To promote leadership skills and values of democracy, elections are conducted in every class to elect the class leaders and for the student body.
- The institution has an active counseling cell to look into the student issues and concerns and also improve their mental health.
- The college organizes celebrations on local and national days for developing the spirit of patriotism and social values.
- The college has taken initiative to form an Alumni association and alumni feedback were collected every year
- The Add On courses offered by the college helps the students for enhancing their capacity and capability.
- The college formed a Remedial committee to improve the academic skills of slow learners through 'Each One Teach One'.
- The college organizes several career guidance and counselling programmes to students for giving an exposure to the corporate world.
- The college promotes the participation of students in various inter-collegiate events organized by other colleges.
- The college has formed a Placement cell to enhance the ability and employability of the students.

- The college has set up Bharathamatha centre for excellence to provide other skill oriented training to the students.
- There are committees set up to organise awareness on POCSO, sexual abuse, digital etiquette, legal issues etc.
- There is a Student grievance cell set up to serve the student body of any serious issues or complaints.

Governance, Leadership and Management

·   The institution ensures an effective decentralization and participative management process through various committees and cells.

·   There is an advisory board which looks into the major growth areas of the institution, its design and future course of action.

·   Administrative training programmes are organized for office staff every year for the effective administration.

·   To enhance the capability and skills of the teaching staff, faculty development programmes are organized at the beginning of every academic year.

·   The college has formed IQAC to ensure the quality aspects in academics and administration.

·   The institution has a specially designed ERP Software for speedy fee collection, maintenance of student's attendance register and internal marks.

·   The college conducts both internal and external audit to ensure accuracy and authenticity in accounts and administration.

·   The management provides effective welfare measures to the staff by offering ESI and Provident Fund schemes.

·   To ensure the effective and smooth working environment, performance appraisal was conducted by the Principal, Head of the Department and various other committees.

·   The institution organizes professional development and administrative programmes for teaching and non-teaching staff for their overall development.

·   The college never fails to give financial assistance to the teachers for attending conferences and seminars conducted by other colleges.

·   At the beginning of every year, the college organizes Faculty Development programme to enhance the staff potential.

·   The institution avail funds from sister institutions for the construction and maintenance of infrastructure.

·   The college has statutory and non-statutory committees which ensure smooth functioning and growth of the institution.

·   Workshops are conducted among staff to pin point the facility requirements and needs.

·   Feedbacks are collected from student with regard to the performance of teachers as well as the facility enhancement requirements.

·   Every financial means is properly spent and audited as per the government requirement.

·   Academic council consisting of the principal, heads of departments and other appointed staff will look into the academic planning and implementation of the courses.

Institutional Values and Best Practices

·   The institution aims to promote value based education by empowering the students with social consciousness and responsibilities.

·   The institution has enlisted the following as its core values: Moral uprightness; Love for fellow beings and nature; Social responsibility; Excellence in education & Empowerment

·   The college has a code of conduct which governs both the faculties and students.

·   Discipline and hard work is given more emphasis in all areas.

·   To encourage collaborative learning, students are invited to do pair and group assignments for various subjects as well as learn with other through 'each one teach one'.

·   The college has taken more initiatives to strengthen the digital literacy and digital skills among the students. The ICT enabled infrastructure and tools facilitates the same.

·   The institution through its best practices emphasis on creating social awareness, common values of the religious belief and empathy towards the community.

·   To inculcate a sense of patriotism, oneness, human values and ethics, the institution celebrates national days and organizes various events and programmes

·   The eco-friendly environment and green initiatives taken by the college is notable through initiatives like 'punarjani'.

·   All the wastes generated in the campus are managed through vermi compost, Bio gas plant and other waste management initiatives

·   Rain water harvesting facility is set up within the campus as a part of Water Conservation

·   The college has Women cell which ensure gender equity by organizing awareness class, seminars, celebrations, competitions and other activities

·   The institution has an ERP system that strive to achieve 'Paperless Office' for its administration and its processes

·   The institution adheres to the University admission procedure with reserved seats in different categories which ensure equality to student community

·   The college assures safety and security of students by providing the best amenities to them.

·   Unique to our college is the practice of 'charity visits' organised by all classes along with their class tutor to any one of the orphanages or old age centres in line with core value of social responsibility.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BHARATHAMATHA COLLEGE OF ARTS AND SCIENCE, KOZHINJAMPARA, PALAKKAD
Address	Bharathamatha College Kozhinjampara P.O Palakkad - 678 555
City	Kozhinjampara
State	Kerala
Pin	678555
Website	www.bharathamathacollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Paul Thekkanath Louis	04923-272318	8594005510	04923-295481	office@bharathamathacollege.com
IQAC / CIQA coordinator	Suma U	-	9495786099	-	suma@bharathamathacollege.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	

Date of establishment of the college	15-06-2015

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Kerala	University Of Calicut	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	10-03-2021	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Bharathamatha College Kozhinjampara P.O Palakkad - 678 555	Rural	5.1	4746

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	Plus Two	English	60	34
UG	BCom,Commerce	36	Plus Two	English	40	31
UG	BBA,Management	36	Plus Two	English	50	28
UG	BA,English Literature	36	Plus Two	English	36	20
UG	BCA,Computer Application	36	Plus Two	English	36	26
UG	BSc,Mathematics	36	Plus Two	English	28	5
PG	MCom,Commerce	24	BCOM BBA Degree	English	15	10

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				19
Recruited	0	0	0	0	0	0	0	0	3	16	0	19
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	2	5	0	7
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	4	0	4
PG	0	0	0	0	0	0	0	3	0	3

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	2	0	3
PG	0	0	0	0	0	0	2	6	0	8

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	56	0	0	0	56
	Female	92	0	0	0	92
	Others	0	0	0	0	0
PG	Male	3	0	0	0	3
	Female	8	0	0	0	8
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	3	3	3	2
	Female	3	1	3	2
	Others	0	0	0	0
ST	Male	0	0	0	1
	Female	0	0	0	1
	Others	0	0	0	0
OBC	Male	43	20	39	38
	Female	55	61	49	74
	Others	0	0	0	0
General	Male	14	16	5	8
	Female	10	13	8	7
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		128	114	107	133

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	UNESCO has explained "multidisciplinary approach as an approach to curriculum integration which focuses primarily on the different disciplines and the diverse perspectives they bring to illustrate a topic, theme or issue" . We can state that a multidisciplinary curriculum allows the same topic to be studied " from the viewpoint of more than one discipline" (UNESCO, IBE). • Multi-disciplinarily brings flexibility and novelty to the curriculum. A student of Mathematics can study music also as a course. • So the topics of interest can be chosen by the student from areas prescribed by the university as part of a curriculum. A literature student can select a computer programming language as a course. • The college is planning to introduce new generation programmes which will initiate a multi-disciplinary approach in the field of education. As an affiliated college even though we do not have the freedom to define our own curriculum, we would like to be part of the process with the university. • Keeping in mind this idea we offer open courses and add on programmes to the students from various disciplines as part of curriculum. • The college will provide a space for doing research in their areas of interest. • If Government sanctions new generation courses, we will offer more courses from different streams which can open student's eyes to different views of a subject. • We will have collaboration with other universities from India and abroad to offering courses as fulfillment for multi-disciplinarily.
2. Academic bank of credits (ABC):	The NEP defines the formulation of ABC which will digitally store academic credits of students from recognized education institutions. This allows students to take various courses from various institutions. • Our goal is first and foremost to be one of those recognized institutions to be part of ABC. • Since we are located in a rural set up, we have a student body who cannot afford all programmes in its entirety. ABC will be an opening for many students to take advantage of the exit system offered in the program and thus go back to work and come back to finish their desired level of degree. • The college can also create an online data base system which will provide a digital storage of the academic credits of the students enrolled in the college. • We will tie up with various universities and autonomous colleges offering courses and programmes similar to our ours

	thus providing options for students to take various prescribed courses from an institution of their interest. • We will also try to tie up with foreign universities in certain specific areas of specialization which can be incorporated as course requirement for a specific degree. • Collaborating with MOOC platforms which are already offering online courses is another option for future.
3. Skill development:	Along with curriculum, we give equal importance to strengthen the skills and abilities of the students. • The institution has signed MoUs with National Skill Development Corporation and KELTRON to provide certification courses to the students for their skill enhancement. • The college is planning to introduce new courses and programmes to make the students equip with new skills and competence. • Along with this we will organize National level workshops and training programmes to promote skills which emphasis on the improvement of employment opportunities and research activities. • Creating Internship opportunities for students in various industries and institutions in and around our locality. • Organizing hands on Start-up training workshops for students. • Visiting industries and places of particular careers like media centers.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	India is known for its ancient wisdom. Sanskrit is one of the oldest languages of the world. There are some European nations offering Sanskrit as an additional language, believing it will help with Mathematics and Computer science. The oral tradition of India is not often properly recorded. The traditional wisdom such as tribal medicinal knowledge system needs proper recording and scientific support. Keeping these mind the following can be incorporated into the curriculum: • Yoga can be incorporated into the weekly physical education activity for students • Additional courses can be offered as part of multi-disciplinarily focusing on the tribal knowledge data base or other specific language that is listed as endangered. • As the institution already incorporates Indian knowledge system in the curriculum planning, we shall enrich the knowledge by conducting innovative workshops and seminars focusing on filling the generation gaps. • We can induce this idea by organizing various cultural activities and programmes that uphold the Indian values and heritage. • For mathematic students, the Vedic math

	method can be introduced as and add on course. • Introduction to new languages and cultures will make the students more tolerant and self-confident. Cultural tours can be organized to learn some new cultures from India. The institution aims at strengthening the Indian knowledge systems among the students which will connect themselves with our culture, community practices and the celebrations.
5. Focus on Outcome based education (OBE):	The outcome based education focuses on the goal of every course in relation to a student. It is a student centric education approach in which the students need to take responsibility for their education. Keeping this in mind our institution plans to incorporate the following in the future: • Along with curriculum the college provides certification programmes to mould the students and for making them fit to the current job environment. • We will organize more programmes on placement training and career guidance. • The institution strives to bring graduate attributes like practical skills, creative thinking, employability, self-awareness, self-esteem, and positive attitude as an outcome of education. • Some of the new concepts emerging in world scenario the idea of a flipped classroom has been implemented on an experimental basis in our college. • The respective faculty has to clearly mention the goal and outcome of each course at the time of lesson plan preparation to make them aware of the course outcome. • The grading system can be changed to outcome and practical application based evaluation rather than simple grading.
6. Distance education/online education:	With the advent of COVID the world has shifted to online mode on many aspects including education. Though various online platforms were used in the past, now it has become the norm and expectation. Our institution has given emphasis for online educational platforms for many years. But the pandemic has opened up newer opportunities. • Collaborating with several MOOC platforms (Coursera, Future Learn) which offers different online courses from various disciplines. • We are planning to provide these online courses through Government platform 'SWAYAM'. • The institution will build up an adequate ICT enabled space such as free wi-fi areas to make these courses accessible to all the students. • Through online education courses we try to provide students with the flexibility to

	update their skills. • Wi-fi enabled campus facility for students. • Online courses can be considered for additional courses in certain disciplines. • Integration of online platforms for some of the online internships and job experience while studying.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
198	178	146	146	148

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	5	4	4	4

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
138	108	112	124	106

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
31	31	16	16	14

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File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
109	123	106	80	0

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	17	16	12

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	17	16	12

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 17

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
63.80	71.66	81.45	79.06	92.35

4.3

Number of Computers

Response: 32

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The educational programme of the Bharathamatha College of arts and science operates at two tiers viz. as Under Graduate and Post Graduate. The academic schedule is planned ahead of every academic year with a vision of providing optimal opportunity for the holistic development of the student community. The academic curriculum involves Choice based credit semester system with options for electives, interdisciplinary courses and audit courses. The academic schedule maintains the flexibility to absorb any changing scenario.

The curriculum delivery is achieved through a college calendar with time schedules for internal examinations and other co-curricular activities. The department time tables reflect the time schedules of each semester for each programme. Each faculty disseminates knowledge on the subjects assigned based on a monthly plan, lesson plan and by keeping log book. The tutorial and mentoring remains the fundamental frame of academic dissemination. The schedule of the evaluation criteria, such as assignments, seminar and test papers are conducted by individual faculty on a paper–wise basis. The faculty is given freedom to select their expertise subject while subject allocation.

The curriculum contents include minimum three to five modules. Lesson plans are prepared prior to the commencement of each semester. Every subject teacher has to submit the lesson plan in the prescribed format to the principal. This provides the time bound framework for teachers in the execution of the curriculum. Assignments planned for each subject as well as digital tools and links are incorporated into the lesson plan.

Course materials are prepared by faculties for respective subjects. Teaching plan includes the Chalk and Talk, Power Point Presentation, case studies, role plays, peer group learning, seminars, chart presentations, guest lectures, workshops, debates, small projects etc. Apart from the traditional methods, we incorporate PowerPoint presentations, E-contents, videos lessons etc. to make the learning more interesting. We rely on library references, e-books-contents, Journals etc. as a learning resource.

Log books are maintained for every semester. This is verified by the Principal at the end of every month. The Academic council members will co-ordinate the process. The class representatives are entrusted with the duty of filling the log book and getting the signature from the respective teachers every hour.

The assessment of course delivery is done through various procedures. Each student has to submit an individual assignment and be part of pair and group assignment per subject. Besides they have to present seminars using power point presentations. Two internal exams are conducted in every semester along with a model exam at the end of the semester. University announces the dates for semester examinations. At the end of every semester, feedbacks of teachers are collected by the Principal and the appropriate corrections are made.

Thrust on practical dissemination of academic content is ensured through lab hours, internships, industry visits etc. In addition field visits to centres of importance are undertaken to enhance the teaching–learning process. The effective implementation of curriculum is carried out through an activity oriented academic calendar duly monitored, reviewed and documented.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution annually plans an academic schedule following the general guidelines given in the academic calendar of the **University of Calicut**. Each semester with ninety days duration has been effectively divided for academic activities along with co-curricular and sports events.

Our Academic Calendar represents the academic planning of College and schedule for events related to academic activities for the whole year; to make the teachers and students aware of important dates and events. The calendar talks about academic and non-academic activities in addition to cultural events. College calendar is prepared based on the Calicut university calendar. Our college has an academic committee with coordinator along with the principal who creates the academic calendar. The calendars of events are reviewed on a monthly basis in the academic council meetings. This is also regularly reviewed in staff meetings conducted every month.

The purpose of creating an academic calendar is to improve the teaching-learning qualities, to finish the assigned task within deadlines and instill among teachers and students about the importance of professional standard. It carries dates and schedules regarding admission process, teaching-learning schedule, evaluation blue print, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organized and of holidays.

The main reason for an academic calendar is to schedule our college programs and department events. All the departments coordinators were asked to prepare separate activity calendar using which we finalize the college calendar. Internal and model examinations were conducted on the dates given in the academic calendar of college. The college adjusts the academic calendar for the internal examination and adds on courses as per the changes prescribed by the university.

Continuous internal evaluation of the students is made by conducting assignments and tests as included in the academic calendar. Some of the activities are intentionally organized for students to assess and upgrade their subject knowledge. The examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the time-table well in advance. The departments prepare their own teaching plans in their meetings keeping in mind the schedule of internal evaluation as in the academic calendar of the college as well as the additional tests. Tentative dates will be given at time beginning of the academic year. We also include department calendar activities in our academic calendar

which becomes the master plan for a year.

Our educational institution creates its own academic calendar with our defined dates. Few programs were altered based on university semester examination, unexpected strike and natural calamities. All these programs were transferred to Saturdays. Due to this difference, executed plans were given to the Principal at end of the month by the academic committee. The strength of the college depends upon the coordination of all committees involved.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 6

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 41

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	5	12	12	8

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 7.09

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	5	12	12	8

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The Mission and Vision of the College are in alignment with the core values stated by NAAC. Accordingly activities are planned for inculcating a value system in the students. The cross cutting issues facilitate the holistic development of students by ensuring a positive perspective towards life, career and happiness.

The college integrates pertinent issues based on Gender, Environment and Sustainability, Human Values and Professional Ethics into the academic curriculum. The common courses for all the UG streams in the college contain topics based on gender equality, human values, human rights and sustainable development. The English Common course had Readings on Society (2014) and Zeitgeist (2016 onwards) which addresses gender, human rights and environmental issues. Tamil common course has a paper on Environment studies. The college provides Audit courses entitled "Environmental Studies" and "Disaster Management" for all the students enrolled in undergraduate programme from 2019.

Professional Ethics

The papers, Research and Publication Ethics deal with academic and ethical issues like plagiarism and value judgments. The core course in Commerce curriculum has an area that deals with Business ethics. The ability enhancement course and professional competency course under audit course for postgraduate programmes in science stream also address the issues on professional ethics.

Gender Equity

In Core courses in English and Malayalam, gender inequities pervading the past and present times are dealt with. Gender studies encompass the female, male and the LGBTQ individuals. Students of all disciplines are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Different functional cells of the college engage in various schemes and programmes related to these cross-cutting issues. The women cell of the college is also very active in organizing the various women empowerment programmes.

Environment and Sustainability

Add on courses and audit courses curriculum provide knowledge of how environment functions, and through field trips and practice sessions, promotes an understanding of issues of scale, complexity and conflict resolution. Students are introduced to policies fostering environmentally sustainable economic growth and also on the impact of pollution. The college has enhanced environment friendly campus by providing rain water harvest, water recycling, Bio gas and plastic free campus. We also have a Nature club that takes leadership into environmental issues.

Human values

In order to make the students understand the various issues of human rights abuse and human values, papers like Contemporary trends in Hindi Literature and Zeitgeist: Readings on Contemporary Culture are incorporated in the curriculum. Students learn the importance of mutual respect, camaraderie, compassion, commitment and team spirit.

The courses on Ethics, Human Values, Human Resources and community outreach through charity visit and interfaith prayer, which are conducted in regular interval. The college also has an indoor as well as open-air auditorium that serves as an eco-friendly space for students to exhibit their skills in proximity to nature.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.49

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 98.55

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 136

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 62.02

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
138	108	114	130	109

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
233	218	182	182	162

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 53.35

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	17	9	13	5

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

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2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Bharathamatha College of Arts and Science follow different strategies to prepare advanced and slow learners list. As a process of admission we conduct orientation class for students as well as for parents. Once the admission closes, staff from English department will provide different sessions on basic grammar for all students. This helps teachers to understand the language fluency and status quo of every student with regard to basic English. Later on class test and first internal examination will be conducted and the marks of all the subjects will be consolidated. The list has to be submitted to principal and then the respective class teachers have to segregate students into advanced learners and slow learners and prepare advanced and slow learners list.

Once the list is formed, we use different strategies to improve their level in learning. First we will create Each One Teach One list. It means it incorporates both advanced and slow learners. The advanced learners have to teach the slow learners after the regular class. It is one of the effective methods.

Secondly, special classes and special tests for slow learners used to be given by respective subject teachers. Re-test will be conducted as often as possible, to improve their speed and writing skills. Along with classes we collect basic details of students such as their family backgrounds, financial status to medical issues. This will help the teachers to find out the apt approaches to good result in their academics.

We believe in developing good mental health and positive circumstances. Certain counseling sessions are given to the students, parents. Besides these, sessions with teachers, talks on health-related programs and involving them in extracurricular activities. Participatory learning is another approach to provide better learning. Extra assignments and seminar works will be given to the slow learners. We provide online platforms and online links to get basic knowledge of subjects. After all these trainings, exam will be conducted to evaluate their progress.

We follow entirely different method for advanced learners. We provide extra training to improve their leadership quality, to increase their problem-solving skills, and for their coordinating ability. Paper presentation, poster presentation, organizing department programmes, and to entrusting them with student coordinator role. We conduct Group Discussion, Panel Discussion, Symposium and Internal and External Seminars. We insist them to take part in inter-collegiate competitions and to conduct few other programmes outside our college like Spell Bee, Mini Project, Survey, etc.

To provide excellent education for our students, the management maintains Teachers' ratio based on the number of students. Teachers are appointed based on the university norms and University Grants Commission suggestions. To better support our students we have a better student-teacher full-time ratio. For twenty students we have one teacher. This will help us to concentrate each and every student individually. This also helps in achieving very good pass percentage.

File Description	Document
Upload any additional information	[View Document](#)
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 8.63

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our college believes that students are the stakeholders, since teaching- learning process revolves around new generation. So we focus on the student/ learner-centric method, approaches, attitudes, behavior and relationships. Such as experiential learning, participative learning and problem solving methodologies are used to enhance students learning experiences.

We inculcate participatory learning among students via conducting Industrial visits, Inter-collegiate competitions, internships, projects, seminars, workshops, debates, panel discussions, group discussions, small projects, case studies, symposiums, poster presentations, project proposal, etc. We saw their performance improve both in academics and extra-curricular activities through this approach. Participation is also ensured through the assignments given to them for each subject. For every subject there is a pair and group assignment. Collaborative work is given importance in all aspects.

To provide quality education we have ICT-enabled classrooms, Audio Visual Room, and a Seminar hall. Teachers prepare PowerPoint presentations and video sessions for enhancing the learning experience. For effective teaching, teachers make use of e-resources along with lectures. Virtual interactions blog, Learning management systems (LMS), learning APP, discussion forums, chat group and G Suit for education etc. were used by the institution. This creates active participation and interest from students and results in improvement in academics. We aim to improve their research skills by enhancing research orientation. All departments organize seminars, webinars and meet the authors' programmes, after which students are, asked to submit the report. During summer and Christmas holidays, first year students have to do small projects and second year students have to do internship of minimum fourteen days based on their programme.

To enrich student academics, we divide students and teachers into mentee and mentor groups. This list will be formed at the beginning of the academic year. Mentors help students to deal with issues regarding peer group issues, anxiety and stress, learning difficulties, time management, disciplinary issues, learning difficulties, hyper active disorder, inconsistent class attendance, poor study habits, procrastination

on assignments and difficulty in grasping subjects. Counseling session with mentor was arranged, extra classes were taken, extra readings assignments given and students with disciplinary issues were given warnings.

We have good pass percentage each year. One of our students was a university rank holder. Those who fail in few subjects, extra classes will be given by respective subject teachers to equip them to get pass mark in the next attempt. Many of our students opted for higher education and some got placement in different companies. Many students from the department of commerce and management started their own businesses. Students from the department of English went to higher studies either in literature or mass media. Few students from the department of Computer Application were placed in IT companies and software companies. We focus also on employability of our students, since our students are from poor financial background. So, experiential learning and participative learning help them to understand the need for participation in community and the nation.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Our college is fully equipped with ICT tools to enhance the quality of teaching- learning process. We equip the college to provide value based education. Based on the needs and trends of students, we follow apt approach and methods to teach them. Along with better classroom teaching methods, teachers use technology to make their class interesting. We have ICT-enabled classrooms, Audio- Visual Room, and a Seminar hall. All department teachers have to prepare power point presentation for teaching. Audio- Visual room will be used by language teachers to equip the students with four basic skills of English and to improve their pronunciation. Language training was given through Audio- Visual room. Department of English makes use of audio-visual room to take classes and also conducts various book review competitions for students. Students are encouraged to present film review as a part of assignment. Prescribed films in respective subjects are showcased in the audio-visual room. Printers and Scanners are available in the office, principal room; manager office, library and separate computer for staffs are made available. A Wi-Fi facility is maintained for proper network connectivity.

During pandemic, various departments organized webinar for students via online platform, such as Google Meet and Zoom. The college has portable ICT set-up which can be made use by the students of all the classes to present seminars. Seminar hall is completely ICT enabled, which can occupy more than three hundred students, so major seminars, workshops, and symposiums are conducted for students in a wide range. Students also take a part in developing their presentation skills by using ICT enabled platform as a base. The poster as well as project presentation is the unique practices of the college. They are taken up by the students as challenges were they learn to present through ICT platform.

Teachers prepare PowerPoint presentations and video lessons for enhancing the learning experience. For effective teaching, teachers make use of e-resources along with lectures. Virtual interactions blog, portal, discussion forum, chat group were organized by teachers. Google classrooms were utilized for sharing the learning materials and submission of assignments. For conducting the competitions, exams and quizzes the teachers make use of Google forms. For pair and group assignments Google Doc and slides were utilized.

The institution also concentrates on its uniqueness by providing a special Learning Management System for the students to make their learning easy. The college App through Neverskip provides a platform for students to communicate with teachers digitally. The study materials for the students are transferred through this platform. Online classes can be scheduled as well as their assessment results can be accessed online. Examinations are conducted via Google meet during the pandemic. To create a live exposure the exams are monitored by the concerned faculties as well as by exam cell. The institution focuses on providing lively teaching with the help ICT tools.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 8.63

2.3.3.1 Number of mentors

Response: 16

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 7.08

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	2	2

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 3.13

2.4.3.1 **Total experience of full-time teachers**

Response: 50

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Our college follows the university norms in both internal and external assessment. For the external assessment we follow University rules and regulations. At the end of the sixth semester for project evaluation, students have to do a research based on their course. The university will provide the external examiner to evaluate their projects. The results will be published on university sites and students can download their results from the site. In case, if students find any assessment issues they can apply for revaluation. Our college is the center for semester examinations for our students. Our college is very keen and strict in conducting examination, which implemented through CCTV.

University has given clear criteria for internal assessment. Based on the course and credits the assessment method may differ. For computer science, the lab marks also will be taken for internal assessment.

For internal assessment the following elements are considered as per university norm:

- Attendance; Assignments; Seminar; & Internal Examination Marks.

Internal marks differ for each paper; for some it is 20 while others it is 15 marks. For 20 marks attendance, assignment, seminar is for four marks and internal examination is for eight marks. For fifteen marks attendance, assignment, seminar is for three marks and internal examination is for six marks.

All assessment related works are carefully planned, prepared and executed by the exam cell. To prepare the students for university examination, we conduct two internals and one model exam in university format. To ensure the transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester will be notified on the notice board. If students have any queries they can contact the respective subject teachers for clarification. All the assessment details were filed by the college. These filings were done by the college exam cell. All the internal marks have to be uploaded to the university sites when the link is available..

Students those who score low marks in the internal examination are given a re-test. Remedial classes are given after the first internal exam to make them gain basic knowledge about the subject. The second internal examination helps to assess their improvement after the remedial classes. These remedial classes were given till their final semester. We have very good results each year. Student's timely submission of assignment, seminar presentation, attendance and internal examination marks will be included for internal assessment. As an internal assessment we observe students and assess their participation in extra-curricular activities. Their competence while doing tasks will be analyzed and will be included in the internal assessment. We collect the portfolio report of each and every students and it will be collected by the respective class teachers. Because attendance is mandatory, we do follow the attendance percentage of students regularly. We give more attention to the students who take leave often and parent-teachers relation is maintained properly for good outcome.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Bharathamatha College of Arts and Science follows the guidelines set by the University for conducting examinations. At the end of each semester, there is a final exam which is uniformly conducted for students for all the programmes. Out of the 100% weightage for each paper, external assessment marks is for 80% and the remaining 20% constitute internal assessment marks.

The Internal Assessment forms a part of a continuous evaluation system conducted through Class Tests, Seminars, Assignments, Internship, Small Projects, Projects and Presentations. All of these together constitute an integral part of Internal assessment which is carried out in a well-planned and systematic manner. It will be verified by the principal once it is submitted. Necessary correction will be done by the guidelines of principal. The copies will be submitted to exam cell, filed and maintained by properly. The internal assessment marks will be published in the common notice board. Students can access their marks and can contact class teachers for queries The students can check their marks and approach the concerned teacher directly in case of any clarification or discrepancy. The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment. The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to students with detailed remarks and suggestions for improvement. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers. Once after displaying the internal marks, it will be maintained properly by class teachers in register and by exam cell respectively.

The marks are sent to the university only after each student has been given ample opportunity and time to review and register his/her complaint. The final Internal Assessment marks are reviewed by the Departments. The institution follows a well-defined system instituted by university in place to deal with examination related grievances. A grievance committee is set up in college for the students to approach. Finally the marks are uploaded on the University portal. The College uploads the internal marks in the university portal with at most care. The College follows a completely web-enabled (online) internal assessment and attendance management system. Assignment and test / project marks are uploaded on the College website.

There is an academic committee at the college level that looks into any discrepancies in Internal Assessment marks and takes requisite steps to ensure transparency and objectivity. If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the College. Hence the College employs a robust multi-tiered mechanism to ensure transparency and objectivity in dealing with grievances related to internal examinations.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The success of the institution lies in the students' performance and their outcome. There are certain common outcomes like, cultivating good values, moulding our students to be responsible citizens, having good mental health, having good habits, taking responsibility, having confidence, following ethics, respecting the difference, and accept the individuals as they are. To make students sustain themselves in the globally competitive environment we train them with ample training. Apart from common outcomes, each program has its specific outcomes.

Department of Computer Application helps students to attain their professional IT requirements. We provide the breadth and depth of knowledge about computer application. The course outcome of BCA can be listed as: achieving proficiency in at least two high-level programming languages and in operating systems; assessing computers, learning new computer techniques and all the new concepts in technology, acquire design making and looping concepts; make students understand the functions of various hardware components and their building blocks; to equip them understand, analyze and develop Computer programs in the areas related to algorithms and to inculcate various software development practices from the very first year and to make our students technically equipped based on the current employability needs and enable the students to analyze complex problems and synthesis solutions to those problems using computers.

Department of Commerce and Management educate and train our students to plan for human resources globally suitable for industry, business and rural sectors and implement techniques of job design and rational design of compensation and salary administration. To develop creative solutions for marketing problems, the program will encourage entrepreneurship spirit among students and encourage them to participate effectively in social, commercial, and civic issues ultimately leading to national development. It helps to recognize and solve business problems in an ethical manner. We equip and encourage them to start their own business and to provide proper guidelines to achieve them. As a part of course the students of commerce and management submit their project proposal, which are very innovative and applicable in the current scenario.

Department of English, students acquire knowledge in the field of social sciences, literature, and humanities which make them sensitive and sensible enough. We enable students to have basic knowledge about grammar, spelling and pronunciation. We also help students to have analytical skills in the identification and resolution of problems. To acquaint students with a keen subtle way in which the English language is used. Make students practice the process-oriented approach to writing. Practice the process-oriented approach to writing, to read texts closely to understand the language, content, and form. The course aims at giving students advanced knowledge of English in the matter of speaking and writing. To

unravel many meaning in a literary text and to pinpoint how the literary language will be differed from the ordinary language.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Bharathamatha College of Arts and Science periodically evaluate the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes. Evaluation Process: The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. The programme outcome will be stated in the syllabus as objectives. The programme outcome was prepared by the university and the college can access this in University site.

Besides University examinations, two internal and a model exam, assignments, seminar etc. are conducted. Throughout the year the class teacher as well as respective subject teachers records the performance of each student. Students, who are slow learners, are given at more attention. Remedial coaching is also provided to slow learners to make pace with the desired progression along with other learners. During external evaluation students has to attain 50% and in internal assessment the average pass percentage is 50%.

Students enrolled for Add On/Certificate Courses offered by the institution are evaluated by the institution itself. At the same time, observations of student knowledge and skills against measurable course outcomes are evaluated throughout the year. University conducts examinations as per semester and as semester pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme.

Internal and External Assessment: Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. Small projects, mini projects, internships also be assessed for internal marks. This is besides the assignments and seminar presentations conducted for each subject. External Assessment is evaluated by external experts for the Practical examinations. Final year project was evaluated both internally and externally. For internal assessment of the project, department teachers form a panel to conduct viva voice and award marks for students. University assigns external teachers for external evaluation of project.

Institutional Examination and Tests: Students are assessed and evaluated throughout each semester at

institutional level through unit test, class test, internal examination and model exam. Through these, performance of the student is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.

Feedback Evaluation: At the end of each year, the Institution collects feedback from students, Alumni, Employers and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, and course and syllabus outcomes and to understand the impact of teaching learning process.

Internships: Students are encouraged to take up internships, projects, fieldwork, etc during summer and Christmas holidays. This helps them to obtain necessary skills and practical experience in their chosen discipline.

Placements: One of the most important programme outcomes of Undergraduate Degree is the employability of students upon successful completion of their degree programme. College creates platform to place students in their interested filed. Colleges also promote higher studies by giving orientation classes.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 94.87

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
97	115	100	78	1

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
109	123	106	80	1

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.53

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	3	3	3

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Bharathamatha College has an enriching eco system for innovations. The Bharathamatha Centre for Excellence (BCE) supports and enriches the skill development in the students by encouraging their creativity and innovations aptitude. This centre is an official center for training under NSDC, in which the certificates are issued by NSDC and KELTRON. The College provides various training programs and research oriented activities.

Students are involved in various events and programs conducted by the college. The college also focuses on conducting start up programs which will be a helping hand for the development of the students. Students are involved in participating in various interdisciplinary activities and in conducting various programs that transfer the knowledge to the student community. Those interdisciplinary activities include Add-On programs, certification courses, audit courses, workshops etc. where students pick up various skills of learning and understanding.

Certification programs, seminars, webinars and workshops throw a bright light towards the attainment of diverse ideas, and distinctive knowledge. The Add-On program organized by teachers to students from other departments thus they are introduced to new knowledge on the forum that they are not familiar with. This focuses on the transfer of knowledge from interdisciplinary idea.

We provide coaching on developing the professional skills and preparing them to step into the competitive world. The college also focuses in organizing seminar, workshops and conferences and other research forums. The research orientation will develop the systematical and technical thinking of the students. All the final year students have to prepare and design a research poster, at the very beginning of the project preparation. This poster later on they have to exhibit and present in front of the department fraternity.

Various workshops and seminars are organized throughout the year focusing on the technical area of research and which is also conducted to encourage the students and to make them participatory. Skill oriented training sessions, workshops, seminars and other events are the major focus by the institution under the BCE banner The institution concentrates on developing the corporate skills of the students through providing them placement training and making them professionals when they step out of the institution. The innovative practices of the institution do not fail to focus on the personal and the professional development of the students. The coaching sessions involves PSC, Bank, NET, Computer skills, KMAT coaching that improves the job gaining skills. These are all focused by the institution to build up an excellent centre of development amongst the students. The focus light was thrown over the student development on the basis of making them competitive and skill oriented.

Bharathamatha Centre for Excellence serves as a forum that supports the growth of the individual who really focus on developing their skill, in various fields. The training provided by the BCE is always unique and self supportive and all the ideologies presented and practiced do incorporate innovation, creation and the ability of knowledge transfer.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 21

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	4	4	2	2

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years	[View Document](#)
Any additional information	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 6

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 6

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<u>View Document</u>
Any additional information	<u>View Document</u>

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.51

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	1	0	5

File Description	Document
List of research papers by title, author, department, name and year of publication	<u>View Document</u>
Any additional information	<u>View Document</u>

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.38

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	3	1

File Description	Document
List books and chapters edited volumes/ books published	<u>View Document</u>
Any additional information	<u>View Document</u>

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college believes in bringing out the best qualities inherent in the students through value education by instilling in them social responsibility and awareness through various activities. Keeping this in view, the institution strives to organize for students, various extension activities aiming to instill in them values of being a responsible citizen. The aim of engaging students in extension activities is to make them aware of the social issues prevailing in the society and makes them analyze the problems which withhold the rural areas from developing and to seek out the possible ways to solve those problems.

The students are involved in various activities like cleanliness drives, where the garbage nearby the college are cleaned and maintained. As part of Gandhi Jayanthi the students and teachers are encouraged to participate in cleaning the public areas such as bus stand, hospital etc. Besides the social action club organizes various outreach programs.

Insight was also given on the tribal community and their upliftment. A deep study was carried out on their living as the students set up a camp in Attapady, to get in touch with the tribes and to learn about them. Such camps made them aware of the life style of tribal community.

Women empowerment programs were conducted for focusing on the development of the women. Many events were conducted for the students and few extension programs incorporating people from outside were planned and executed. The women from different walks of life were recognized with awards.

AIDS awareness program were held. This includes the seminars and camps based on AIDS. One day camps were conducted for students from Aids affected families under the wings of a charity organization. Motivational classes were arranged for the financially backward students, to help them uplift their lives and career.

Other programs like blood donation camp, road safety awareness programs were also conducted for the better understanding of the student community. The college ties-up with the Governmental agencies such as Police, excise, Panchayath and other groups to organize this sort of programs.

During the flood, the students initiated in spreading awareness and fundraised to help people with basic amenities and supplied medicines and food items for basic needs. Many families benefitted from the help provided.

The basic quality a student should learn is to treat people equality and respect. The charity visits are organized for all classes to make them aware of hardships of life. The students will visit various charity centers functioning under various NGO's and interact with the residents. They perform cultural events such as singing, dancing and other events for the people in the orphanage or old age homes. The students interact with the residents individually and often serve food and sweets. The students listen to the stories, their sorrows and happiness. The students are thus exposed to the understanding of the value of humanity. This is an event which makes them think about their contribution towards the development of the society.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 18

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	9	4	3	2

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 35

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year- wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	14	9	6	5

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)
Any additional information	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 172.16

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
40	214	212	282	230

File Description	Document
Report of the event	[View Document]
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document]
Any additional information	[View Document]

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 2

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

File Description	Document
e-copies of related Document	[View Document]
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document]
Any additional information	[View Document]

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 6

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	2	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)
Any additional information	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

As a new college the development of infrastructure augmentation is a continuous process by integrating all the advanced facilities that is required to incorporate the changes. In addition to the existing infrastructure, additions are made as per the requirement looking at our financial viability. The college focuses on providing excellent infrastructure facilities for the students, which includes well-furnished classrooms, well equipped labs, and well maintained play grounds with Basketball court and well-kept outdoor seating areas with a Gazebo, Pavillion and galleries

While focusing on the academic part of the institution we provide enough bench and desk for the students within a total of seventeen classrooms. The computer lab is well equipped with LCD projectors and Twenty six computers for the students to work on. The common events are conducted in the college auditorium, with nice stage, LCD Projector and advanced sound system which can accommodate about Four hundred students. There is also an open stage with courtyard which is used to organize mega events in the college. The campus is also well maintained with attractive lawns and gardens. The institution focuses on creating an eco-friendly environment by following eco-friendly policies.

The college also provides necessary ICT tools with a portable projector for classrooms, Audio Visual facilities in the hall and a separate theatre room which are made available to the students. Printers and Scanners are available in the office, principal room, manager office and library. Separate computers are offered for staff in the lab. A high speed optic fiber internet facility is available for proper network connectivity and Wi-Fi facility is made available to students. The institution also concentrates on its uniqueness by providing special Learning Management ERP software for the students to make their learning easy. Even though the library space planned as per master plan will be in the next phase of growth. The current library is well furnished with a nice collection of over five thousand books. Security cameras are installed in the campus to ensure the proper security of the students. To ensure the maintenance of the college infrastructure funds are allocated in the budget and the regular maintenance are undertaken according to the needs.

As the college ensures good sports facilities, students are provided with all sports equipment for Volleyball, Football, Cricket Throw ball, badminton and Basketball court with international standard. The playground is quiet large and is used for playing all the outdoor games. The hygiene of the students are also taken into consideration which includes providing of separate tiled washroom for both girls and boys. The health of the students are also taken seriously that we maintain separate sick rooms with attached toilet facility for girls and boys.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Equal importance is given to co-curricular and cultural involvement along with academics. A gathering hall and performance stage was set up right from the very beginning of the college. For every common celebration various cultural programs will be organized by students. Involvement of various students on various occasions is encouraged thereby creating opportunities for all which is one of the policies of the college. With the new building construction the outdoor stage was set up in 2016. The indoor hall with a big stage was shifted to the new block in 2020. This facility is equipped with well advanced sound system and stage lights. The new facilities that were added in recent years such as Gazebo, Pavilion, tiled seating areas etc. are all intended to create ambience for organizing cultural competitions. The outdoor spaces can conduct cultural events in small groups. Students are also encouraged to participate in inter – collegiate events organized in nearby cities. Cultural competitions are organized regularly. Literary competitions are organized every year and winners will represent the college in inter-zone competitions under university.

As the college ensures good sports facilities which was created in 2016. It provides ample sports equipment for various sports and games like volleyball, football, basketball etc. The playground is large enough to play all the outdoor games. There is proper maintenance of the ground and equipment with a sign up register, where they could maintain a proper usage of the items and the necessary things are purchased frequently based on the need. The usage of these are ensured by providing a Physical Training hour for the students and also encouraging them for the participation in university tournaments. The sports usage register is maintained for the students to ensure that they make use of the equipment properly and return it back safe. The outdoor games are given more importance as the students make use of the basket Ball court and other play grounds.

As a part of self development the institution is planning to develop facilities like gymnasium which will help the students in their physical and mental enrichment. The college celebrates Yoga day to instill its importance. During Yoga day the students will be taught various yogasanas under an Acharya. A full-fledged a gymnasium is in the future plans that could groom the students and teachers for physical fitness. The basic amenities provided are utilized by the students for their games and personal development on sports. The institution has provided adequate facilities for the students to involve in indoor, outdoor activities. As every year the institution provides something better for the students, in these upcoming years also we will focus on developing the necessary facilities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 11.76

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 69.76

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
9.5	36.56	21.71	24.17	208.41

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Institute has a well-stocked Library of Books, Magazines, Journals and E-resources. The library has

separate display racks for "REFERENCE BOOKS". The librarian circulates a list of new arrivals every month to all faculties. The institution maintains a proper library resource with nearly 5000 books, journals, e-books, e- journals, magazines and also newspaper of different languages are given for the usage of the students. These are maintained with the library usage software named KOHA. To ensure the usage of the library by the students and teachers a book issue register, library usage register, details of book register is properly maintained. And also the college focuses on providing an extra hour for library usage for the students.

The institution provide KOHA software to provide an integrated library management tool, covering all major functions in a library, such as acquisitions, bibliographic database management, user management, transactions, serial control, online end user searching on local and external bibliographic databases and library portal. The student ID card contains Barcode which is incorporated into the integrated library management software through ID card reader. The details of the KOHA software is as follows:

Upload a description of library with Name of ILMS software - KOHA

Nature of automation (fully or partially)   - Full

Version   - 16.05.12.000

Year of Automation   - 2017

The library is equipped with computer, scanner and bar code reader. The library also concentrates on making the availability of E-Resources for the students, involving study materials. Regular increase in the number of books is made every year. Library is also made use by the students and staffs for resource purpose. The project details and project copies of all the final year students are collected and maintained for further reference. The college Newsletters of every year is also maintained. Enough space with proper seating for students and teachers are available in the library.

The Library is functioning in a separate space, with a seating capacity of twenty people in the reading area. It subscribes to various newspapers and periodicals in English and Malayalam languages, and a number of peer reviewed reference journals.

The students and staff can fill a form and submit it to the librarian for recommending purchase of books. A Library committee consisting of the librarian and faculty members is set up every year. It organizes various information sessions, literacy events and other reading events for the students and faculty members.

The library also houses rich reference Collection viz., Encyclopedia, Specific Subject Encyclopedias, Year Books and other reference material. The new books are displayed for every semester on the display stand. The library maintains a dedicated section by including materials related to current affairs and general knowledge for Competitive exam.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: C. Any 2 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.59

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.11	0.44	0.33	1.5	0.59

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 38.96

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 60

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has an integrated IT facility for improving the quality of education, learning and evaluation processes, financial transactions and the administrative processes easy to use, efficient and transparent. The office system right from admission process is automated through the college ERP and university portal. The ERP has its administrative, accounting and learning management system incorporated in it. Students and parents can access all their personal information, academic progress, fee payment etc. through this ERP solution named Neverskip.

The computer systems are all connected with Local Area Network. Wi-Fi facility in the campus is newly installed to access the internet for students. The college provides enough computer systems in the lab with proper ratio, and the necessary software are made available. There is a DVD writer made available in the theatre room. Scanner is available in the office for the need and use. Printing device is maintained in the office room, computer lab and principal's room. A photo copier is available in the office for bulk copying. The network switches are available in the office room, computer lab and principal's room. An Air conditioner is available in the Principal's room.

To ensure the safety and security CCTV cameras are set up in an around the campus and in the examination hall. The CCTV cameras are monitored and properly maintained. There are about eighteen cameras including two in the examination hall. To keep the standard electricity flow mini UPS is maintained in Principal's room and Office and. This is besides the battery backup for the entire office wing and separate UPS back up for computer lab. The portable LCD projectors are available in classes, apart from the ones in computer lab and audio visual room. The college also maintains licensed software such as Tally, Windows, ubuntu, Java, Koha and so on. It also ensures regular up gradation of the bandwidth based on the necessity. The Library uses KOHA software for extracting information about book renewal, issue book. Bar code reader is available in Library. Bulk SMS service communicates with parents and students for passing the information.

Including the Learning Management System, like Neverskip, G-Suite, Google Classrooms, Coursera MOOC platform etc. are made use, for the student enrichment during online and offline classes. The teachers make sure of providing subject notes, conducting of exams, handling online classes and assignments through ICT tools. Payment of fees is also introduced through online mode via Neverskip. We are proud about the excellent usage of ICT enabled tools in administrative and academic sources.

Equipment: The IT infrastructure includes college ERP called Neverskip with its phone application accessible to all students and parents; Computers, Printers, Scanners, Photocopiers, LCD Projectors,

Routers, automatic screen, speakers, CCTV etc. Each computer system in the lab is connected with internet facility which is accessible for students. The LCD projector connected in lab and auditorium apart from the audio visual room, make the classes lively and participatory.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 4.31

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 6.2

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.9	5.6	5.7	7.6	3.32

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The proper maintenance of the Physical facilities are undertaken by the institution concentrating on the entities like building, furniture, auditorium, electrical installations, garden etc. There is proper up keeping of purchase, stock, utilization and service registers undertaken by the staff. There are systems and procedures established for maintaining and using academic, sports and other resources whereas there are authorized persons involved in maintaining these equipments. The maintenance also include that of classrooms, seminar hall, LCD, board usages which are given in charge for different faculties with the proper maintenance of registers. The maintenance of the facilities are under the charge of a maintenance employee.

Electrical & Plumbing: Electrical maintenance is carried out by the electrician with whom we have a contract and the plumbing job is carried out in the same manner. Regular annual maintenance is done during summer holidays besides any emergency repairs needed during other times.

Computer Lab: The computer lab provided for the usage of the students and teachers are properly maintained and regular services of the systems are done. There is a proper register maintained for all the services undertaken and also for the usage of the facilities provided. There is a regular cycle of servicing of the equipment. Computer lab up keeping is done by the staff in charge; whereas the maintenance is carried out by the respective maintenance company. Computer maintenance is undertaken by the businesses with whom we sign contract to do the job. The computer updating and maintenance was done by such firms in the past and now.

Playgrounds: The College gives strong emphasis for the physical fitness of students. As far as sports are concerned there is a play area provided for the students and also all the necessary sports equipment are purchased. Sports equipment are maintained by the concerned faculty who are appointed, they also make sure that all the process of maintenance are carried out in regular intervals. The maintenance of playgrounds are carried out by separate workers under the guidance of administration.

Classrooms: As part of teaching cleanliness, the students are given the responsibility of taking care of their classroom and maintaining it properly. Cleaning supplies are provided in class rooms and a cleaning list consisting of various groups of students are prepared under the guidance of class tutor. Students keep their class rooms clean on weekdays whereas cleaning staff wash and clean the classrooms on weekends. The benches and other basic things in the classrooms are also maintained properly. As a part of maintenance polished benches and desks are provided for all the students, in the beginning of the every

academic year.

ICT facilities: There ICT tool that are established in the college like portable LCD Projectors, sound systems and so on, are maintained and taken care off properly. The students do take up the responsibility and corporate with the college maintenance of the facilities provided in a very proper manner. As the institution concentrates on the students development, they provide the best equipment and also the top class facilities for the them, and they never fail in maintaining the items which could create an interest amongst the students to use them properly and maintain the same.

Washrooms: Cleanliness is given utmost importance by the management. Each section of the washroom area along with the public corridor is entrusted to one staff from cleaning department as in charge. The public areas such as corridors, washrooms etc. are cleaned daily and all classrooms are cleaned and kept on weekends. Monthly and annual maintenance is done without fail. All classrooms and other areas will be fixed as reported by the staff and students.

Drinking water: The drinking water facility as well as water supply management system requires regular maintenance as the water available has some hard water elements. The drinking water RO plants are given to a company on an annual maintenance contract. The water treatment plant is maintained by the same company that installed the system and also provides necessary supply for our daily maintenance.

Garden & yards: Garden and the yards are maintained regularly. The lawn are mowed and kept neat, for which expert lawn cutters will be contracted as per need. The other maintenance of the garden is taken care of by the staff appointed for that purpose. The yards all around the campus are also maintained in a similar fashion as labourers will be contracted as and when needed. The students also help to keep the yard clean as they help out in cleaning the campus few times a year.

Building: In case of any major repair on the building, it will be done through the engineer who overseen the construction of the building. As our comparatively new, as of now it does not require any major repair. All maintenance is undertaken by the bursar with the guidance of the Principal.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 52.77

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
20	55	64	98	66

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 42.68

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
11	41	53	87	53

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 16.68

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
22	35	23	18	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

> 1. Implementation of guidelines of statutory/regulatory bodies
> 2. Organisation wide awareness and undertakings on policies with zero tolerance
> 3. Mechanisms for submission of online/offline students' grievances
> 4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document]
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document]
Details of student grievances including sexual harassment and ragging cases	[View Document]

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.07

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
11	3	3	8	0

File Description	Document
Upload any additional information	[View Document]
Self attested list of students placed	[View Document]
Details of student placement during the last five years (Data Template)	[View Document]

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 155.96

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 170

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 17.33

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	3	3	2	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
15	18	15	12	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 7

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	4	1	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The Bharathamatha college of Arts and Science always concentrates on the development of the students through various perspectives and one among them is to encourage students to participate in various activities conducted by other colleges. That participation would bring in confidence to the students where they are given a chance to compete. Those events are carried out every year where the students are sent to showcase their talent and to represent the college. The students from various departments have participated in various events which were conducted by different colleges. There are lot of students who have achieved by participating in various co-curricular activities. The students are also encouraged to participate in the co-curricular activities like paper presentation, webinars and seminars conducted by various colleges.

The institution initially gives students a platform to develop their representation skills by encouraging them to take up the class representative position and to perform their best. Every semester the students elect their class representatives under the guidance of class tutor. Students are in charge of maintaining the cleanliness, discipline, organization, logbook etc.

The college forms a student council/student body through which the students take up responsibilities and

act accordingly at times of conducting events and programs. The students are given initiatives to take up and perform various tasks representing the students. Many of the events are organized by the students where they take up the task and perform it well. The student council work as a body representing the students in the college in organizing programs and dealing with issues faced by the students. The student council members bring the issues for discussion with the principal and solve the issues through a proper channel. Sports and cultural competitions at the college level and zone level are spearheaded by the council representatives. Student editor of college magazine is selected as part of the council.

Every year we focus on providing the students representative to the university by forming a student body and selecting one member from the student body to represent the college and as the UUC (University Union Council) member.

The teachers and the institution focus on keeping up the practice of making students the representatives in various events and celebrations. The aspect of heading an event by the student is a regular practice that the institution which enables to develop the courage and to train them towards future challenges. As many students from the entire department are given chance at various events to be the Emcees and organizers. Photography at all events is done by students.

The students participate in various events and programs conducted by different colleges as well as university and they also participate in sports meet conducted by the university. The contribution of the college towards the student participation increases every year as the participation of the students in various co curricular and extracurricular activities increases.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 31.2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
24	38	35	28	31

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

"BMCIANS" - – **"Ignited we will inspire the world"**

The concept of alumni association evolved for needs from both the ends, i.e. academicians and professionals, in the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world.

The Alumni Association of the Bharathamatha College of Arts and Science was formed during the year 2020-2021. As a brand new college we only have four batches of alumni so far. The alumni of the college have been actively involved in various events of the college. The entire pass out students of Bharathamatha College becomes the part of Alumni.

Objectives:

1. To bring the past students of this institution under one banner for continued camaraderie; mutual support; and sustaining friendship.

2. To bring forth the successful alumni to spread the name and fame of the institution.

3. To find out the possibility of encouraging Alumni funded development projects in the campus.

4. To provide a forum for the alumni to organize social action oriented programs to support the communities.

5. To use the expertise and engagement of the Alumni in areas of their specialization to enrich the knowledge base of the current student body.

Membership:

1. The membership is restricted to the students who completed their degree programme with a university certificate from Bharathamatha College, Kozhinjampara.

2. The current members shall be anywhere in the world but leadership posts will be restricted to Alumni residing within the country.

3. At the informal stage there is no membership fee, but those who wish to participate in various events shall pay to cover the expenses as decided by the "Alumni" leadership.

File Description	Document
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Bharathamatha College of Arts and Science, Kozhinjampara believes that governance of the institution is reflective of an effective leadership. The faculty has freedom to give suggestions for the improvement of quality parameters in the Institution. The participative decision making strategy of the Management helps to achieve the Vision & Mission of the institution.

Governing Body: Our Governing Body is a liaison between Management and the Institution which oversees and ensures all necessary infrastructural and developmental activities of our college.

Academic Council: The Academic Council consists of the Principal as the Chairperson, all the Heads of the Departments are Academic Council members by default. The Academic Council approves all the academic activities like subject allocation, academic events, admission, Examination process and infrastructural developments.

We have many committees for the proper function of the college. They are Planning Committee: The policies and practices of the College headed by planning committee reflect the efforts of the institution towards development of society through education. Finance Committee: The College has constituted a Finance Committee as per the UGC guidelines for autonomous colleges. It prepares the annual budget and takes approval by the Governing body. The committee tracks the funds from UGC scheme and other funding agencies. Principal, Controller of Examination, Heads of the Departments, Student Welfare Officer, Coordinators of Associations/Cells and Conveners of Committees for the smooth and good governance of the college. The stakeholders including parents, alumni, students and local governing body also make major contributions in education and community development.

We have a vision to evolve our institution into a leading research-oriented educational institution. Our mission is to mold students into professionals with sound practical skill. We focus to shape future where integral education as a panacea for the human empowerment. Along with imparting knowledge, we inculcate higher degree of social consciousness and human values, enabling to face the life. Since, our college is situated in rural arena; we try to provide good higher educational facilities to economically backward students. We focus to bring out innovative and research attitude in the students as well as teachers. We believe that, it is the duty of institution to turn our students into perfect citizens. Gradually, we aim to become an institute of excellence with international standards. By understanding the current scenario we focused to impart quality education along with industrial exposure. We aim to provide world class facilities to undertake research activities relevant to industrial needs by providing value added education.

We conduct monthly meeting for staffs, we collect feedback, analyze and actions were taken. Teachers performance evaluation as well as students evaluation was done. Often we had skill program, two minutes speech, chart presentation and creativity competitions each month. Our institution gave equal importance to sports.

The College has a clearly defined organizational structure for the optimum and effective decision making and its implementation. The Vision & Mission of the institution reflect the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The effective practice of decentralization and participative management is clearly reflected in the admission process adopted by the institution. Admissions have witnessed a significant increase due to decentralization and participative management. College ensures publicity and transparency in the admission process. At the time of admission applications are invited and scrutinized by the admission committee headed by Chief Executive, Principal, HODs and senior faculty representing different streams. Prospectus is uploaded on college website, providing details and schedule of admissions. The college follows its academic and administrative tasks through various committees. Committee, the sub-committees were guided with the IQAC for organizing various competitions. Enough liberty is given to take the decision.

Decentralized and participative management is practiced in the institution for its governance. All the activities relating to academic, administrative and other allied areas are planned and approved by the governing body and the Board of Management based upon the government policies, current needs, feedbacks and representations from the different stake holders. Decisions are taken in a decentralized and participatory manner by the statutory and non statutory bodies constituted.

Among several activities that are planned and executed in a decentralized and participatory manner, conducting of semester examinations deserves a special mention in which exam committee joining hands with all the other committees and higher authorities to maintain a smooth conduct of the examination.

Apart from examination the Internal Quality Assurance cell plays a vital role in conducting seminars, webinars, Faculty development programs to enhance the quality of the teachers. Suggestions are collected from the higher authorities to the lower ones to maintain a proper communication level. The Governing cell is functioned effectively to maintain the proper governance in the college, the duties and responsibilities are equally allotted to each and every faculty members.

Grievances cell focuses on the issues of the students that they are feeling hard to come up with ensuring a better environment for the students to learn in. The cell concentrates on the development of the students which is also a need of the institution. The ideas from the higher authorities are also imbibed and executed

properly.

Remedial committee is allotted with the duties and responsibilities that could enrich the learning skills of the students. The students securing lower marks will be given a chance to develop themselves and to learn the subject better with the help of other students and teachers. The segregation of the list of students into slow and fast learners involves the participation of all the subject teachers and it reaches the students through a proper notice from the Principal.

Women cell and Counseling committee are provided with equal importance, which ensure the welfare of female students. This brought a different impact on the students whereby they feel free to come and discuss their academic and personal grievances. Proper guidance and safety measures are followed by the institution, teachers and the management. In short the committees together concentrate on the development of the students and make the institution a better place to work on.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Research Orientation

The College has taken all steps to provide Research-oriented teaching and to give students an insight into research-based learning. The aim of education includes the comprehensive integration of research projects into education. Efficient research is the basis for a strong foundation to update education, with this view and vision of the college, we have vigorously involved in strengthening our own research activities.

With this perception, we are providing our students a wide access to current research topics and necessary resources even from the first semester of Bachelor's programs so that they combine research and education throughout their Bachelor's programme. With this intention, we conduct orientation class on MLA format in the beginning of first semester. Various seminar s and workshops are conducted on Research Methodology to enhance students. Various Departments ensure to invite Guest lectures, conduct Symposiums, Debate and Panel Discussions   to impart knowledge on various topics to drive students into research.

Chart Exhibitions are conducted to promote research orientation from the beginning of the first semester till the end semester. It is done as Individual, Pair and group work at each semester. This enables the students to research topics related to syllabus as well from out of syllabus so that they get an insight into depth of research.

Students are given task of book review, various quiz and academic writing in all the semesters to ensure critical analyses and appreciation of research topics. They are introduced to do all their assignments in MLA/AP format with a notion to give a first-hand practicality in applying their knowledge.

BMC student's final year project works are well planned in advance during the fourth and fifth semester. The students are oriented to select topics for projects by allotting guides and paving way to select an objective, Title, Theory, Methodology and Research question for their respective topics. The students are trained to prepare posters for their topics

Poster Presentation of the project topics are conducted for all students and a poster exhibition followed by it. The project works are analyzed and corrected by the respective guides. Mock viva and paper presentations are often conducted to enable them to defense their project.

At the outset, the college emphasizes on research orientation to achieve the educational objectives. We try to develop a positive research attitude and to develop methodological research skills. The college equips the students to develop the ability to critically reflect on research activities and results. They are also encouraged to experience collaborative work with teaching faculty.

Students are trained to acquire research skills like searching for information, Data collection, taking survey, Time-management, Problem solving and communicating results. They are well trained to indulge in Internet research skills and helped with lot of research websites to help them. The research orientation programmes has continuously helped students to have a deeper insight into their career and higher studies.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Bharathamatha College reflects the responsibilities of the St. Thomas Trust and the overall supervision of finances were under the control of Preshitha Province. During the years 2015 to 2017, there were fewer committees were formed. The Advisory Body, The Governing Council, Academic Cell, Exam cell and Add on, Quality Circle, Grievance Redressal Cell, Anti- Ragging Committee, Disciplinary Committee, Co-Curricular Committee, Remedial Teaching Committee, Women Cell, Placement Cell, Counseling Cell, Admission Committee, Library Committee, Sports Committee, are formed as per the guidelines for the effective functioning of the institution. These bodies also support the development through planning and execution, review of performance, and policymaking.

The Advisory Body- helps to find the councils of Board members. The overall administration which involves the Management, Principal, and Head of the Department involves the planning of the academic calendar and the systematic implementation.

The Governing Council having in charge of the Vision and mission of the institution as well as monitors functions of the non-statutory body. The Principal and the Management guide the College in academic progress, admission, staff recruitment, and administrative matters.

The Academic Council approves the course structure and policy matters recommended by the Board of Studies of respective departments. This cell frames the syllabus for Add courses. The Controller of Examinations monitors the evaluation process. The Quality circle develops the learner-centric environment in the institution.

The College has an active Grievance Redress cell for teaching faculty, students, and administrative staff. They can voice their grievances in the general staff meetings with the Principal. The staff secretary of the college first conveys the grievance to the management. The Non-teaching staff can share their apprehensions directly with the Principal. First, two years under the grievance cell Discipline and Anti-Ragging committee were worked together. From 2017 onwards it was separated. The Suggestion boxes are kept in various places within the campus. The complaints/ suggestions are collected and analyzed by the grievance committee periodically and the necessary actions are initiated. In addition, the student grievances are also addressed at the department level by respective teachers and HoDs, and the management. The class teacher acts as the first line of grievance redress.

The staff council and faculty members play an important role in executing the curricular, co-curricular, and extra-curricular programs. Heads of the Departments are responsible for the preparation of the Department timetable, work allocation among teachers, and submission of various reports to the Principal and IQAC. Class teachers are assigned for each class to ensure personal care, attention, guidance, counseling, evaluation, and assessment of each student in the class. The women's cell also actively works in the college for the welfare of the women students in the institution. The placement cell plan and design the soft skills and the placement opportunities across reputed organizations.

The counseling cell helps slow learners to achieve their goals. The admission committee develops contact with another relevant graduate to get the admission. The Library committee also works efficiently to improve the reading habits of the students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

WELFARE MEASURES FOR TEACHING AND NON-TEACHING STAFF

The following are the welfare measures extended to the *teaching and non-teaching Staff* of Bharathamatha College of Arts and Science:

- The faculty members are eligible for availing Casual Leave of Twelve days and sick leave of three days per year.
- Vacation leave for teaching faculty are provided based on academic calendar
- On duty paid leaves are provided for attending workshops /conferences/seminars.
- Summer vacation is provided to teaching staffs and non-teaching staffs.
- Festival allowances are given once a year in relation Christmas.
- Financial assistance is given to needy staff on a basis of request in cases of serious illness.
- Employees Provident Fund: All the staff who are eligible as per the Staffs' Provident Fund Legislation shall be enrolled as members. The College shall contribute 12% of the pay subject to the ceiling of Rs 780 per person, towards the Employer's contribution to the EPF Scheme. The College shall deduct 12% of the pay as employee contribution from the salary of the individual staff towards EPF Scheme. The College shall remit both the contributions as stated above to the EPF Scheme authorities.
- For teaching staff, financial support is provided for attending conferences, workshops and seminars.
- Duty leaves (OD facility) to staff members to attend various Training Programmes/ Orientation/ Workshop/Seminar subject to the existing Government rules
- Duty leaves for teaching staffs are provided to attend University level Valuation Camp and to conduct Practical examinations on other colleges
- For non-teaching staff, financial support is provided to pursue skill development.
- Uniform is also being provided for security and cleaning staff.
- Canteen facility is also being provided for all staff. Snacks and coffee are provided for invigilators of university exam.
- Staff room is well organized with individual tables and storage areas with attached washrooms.
- Hygiene working environment is provided to all teaching and non-teaching staff

File Description	Document
Upload any additional information	[View Document]
Paste link for additional information	[View Document]

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 12.4

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	2	0	1

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document]

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	1	1

File Description	Document
Upload any additional information	[View Document]
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document]

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 7.84

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	1	0	1	1

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal is the most methodical way of evaluating the performance of an employee. It makes the employee more liable to the work that he performs. It also inspires the teachers to undertake research-based work to enhance their knowledge.

The performance of each faculty in the college is assessed annually after completion of their one year of service. The intension behind this is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects of the faculty members for improvement that can eventually lead to further progress and development of the faculties.

SELF APPRAISAL SYSTEM

Faculties submit a self-appraisal form on an annual basis.

For Self-Appraisal of the staff, an appraisal form is designed by the principal and it to be circulated first to all the staff members. Each teacher is assessed on the basis of

- Teaching methods adopted in class
- Innovative teaching pedagogies
- Committee work
- Time management,

- Register maintenance
- Relationship with students
- Contributions made by the teacher in the administrative system of the institution.

Here ratings are on a scale of 1-10 and each staff member has to mark herself/himself between this ranges finally these forms will be handover to the principal.

STUDENT APRAISAL SYSTEM

At the end of the semester, all the students are required to give their feedback for all their respective subject teachers based on the following criteria's.

- Coverage of syllabus.
- Ability to explain the concepts in clear and simple language
- Creating interest through examples
- Audibility while giving the lecture
- Eye contact, voice modulation and mannerisms, etc.
- Interaction in the class
- Overall class control and discipline
- Punctuality
- Internal tests and assignments – Quality
- Student – teachers relationship

PRINCIPAL APPRAISAL SYSTEM

The principal will give the appraisal report to all the faculty members at the end of every academic year. In the principal appraisal system the following criteria's will be evaluated along with self-evaluation by the teachers.

- Communication skills

- Class management
- Leadership skills
- Co-ordination capacity
- Syllabus completion
- Punctuality
- Records and reports submission
- Technical knowledge
- Taking responsibility in various events and club activities

APPRAISAL FOR NON TEACHING STAFF

The non-teaching staff at Bharathamatha College of arts and science, Kozhinjampara comprises a diverse support staff which functions as the backbone of the college. This includes the administrative and accounts staff, the laboratory staff, the library, and housekeeping staff.

Every year, the performance of the non-teaching staff is reported in the Annual Report of the college in the form of professional training programmes they attended. A confidential self-appraisal report of each non-

teaching staff member is prepared by the Principal and entered in the service book. Apart from this, the senior most teachers of departments regularly evaluate the performance of the laboratory staff through confidential, self-appraisal forms submitted by the support staff. Such mechanism ensures the smooth functioning of the laboratories.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution has transparent and systematic financial management system.The planning board constituted by the governing body monitors the effective utilization of financial resources through proper auditing mechanism. A well-defined mechanism is in force for financial audit to have discipline and transparency in financial management. The accounts of the institution are subject to internal and external audit. The Institution has appointed an Internal Audit Team within the organization to cover regular Review and Vouching of daily transactions, Physical Verification of Fixed Assets, Review and reporting on the Internal Controls and its sufficiency and check on Statutory Compliances. This process is used to assess an organization's performance or the execution of a process against a number of standards, policies, metrics, or regulations. This audit includes examining internal controls around accounting, financial reporting, and IT general controls. Audit team examines validity and reliability of financial, accounting and other data and reports any deviations. The Team conducts audit as per their program for checks at regular intervals and evaluates the efficacy of risk management procedures that are currently in place. The team conducts testing adhering with accreditation and varied regulatory requirements.

Statutory audit:

Statutory audit of all the accounts maintained by the college is done annually by a chartered accountant. All financial accounts/matters of the college are audited. On behalf of Principal, Head accountant maintains the account of government funds. Statutory audit also includes the auditing of all the non-government funds including the management funds, fees from self- financing courses, salary of management staff etc. the records/accounts of which are maintained by the Bursar who is the representative of management.

The internal audit is conducted annually by an approved auditor of the trust- Mr.Efy appointed by the Management who check the receipts/payments of all college accounts. They submit audited statement of income and expenditure to the management for approval.

External audit:

Periodical audit is conducted by the P V CHACKO&CO.The audit team checks whether fund utilization is done in accordance with accepted procedures .The audit queries are resolved immediately and thereafter the financial statements are approved in Governing Council and the College Development Committee Meetings.

Suggestions:

The committee reviews the audit results with management and external auditors, including matters to be communicated to the committee under accepted auditing standards. Controls over financial reporting, information technology security and operational matters fall under the purview of the committee. Audit committees meet separately with external and internal auditors to discuss matters that the committee or auditors believe should be discussed privately. The committee reviews proposed audit approaches and handle coordination of the audit effort with internal audit staff. The findings of the Auditors are referred to the Audit Committee of the Institution. The Audit Committee goes through the findings and submits its remarks/responses. The audit report along with the response of the Audit Committee is reviewed by the Managing Committee of the Institute and the Governing Body of the Society, which has sponsored the Institute. So far, there are no major short comings/findings.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 118.89

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.14	16.2	0.55	33	69

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Bharathamatha college of Arts and Science is a completely self-financing educational institution run by the CMI Fathers. The college is affiliated to Calicut University and is offering seven programs in UG & PG level. Being in a rural area is a challenge for fund mobilisation. The Institution raises all its finances from fees and is not dependent on any grant or contributions from the government or any other source.

The college mobilizes funds for its regular activities from various sources such as bank loan, alumni contribution/donation, support from sister institutions and course fees etc. The trust helps the college to mobilize more and more funds to create well-furnished and healthy campus for the students.

Accounts are maintained by the Accountant and the manager is accountable for all the financial transactions. An independent committee is constituted to take care of additional constructional work. The college has a transparent mechanism of auditing and a specific committee for utilizing funds and resources. While the College provides scholarships for students based on the stated scholarship policy, fee concessions are given to many poor students.

Resource Mobilization Policy and Procedure:

The College has enough space of 5.12 acres. The College maintains its infrastructure and updates it from time to time. The Institutions has prepared its policies for effective implementation and optimal utilization of its resources.

The parent trust, sister institutions and existing alumni association contribute amount to mobilize the resources to the college. Bank loan, student tuition fees, short term course fees and the college development funds are the primary sources of resource mobilization.

Every single rupees that was received by the institution, is spent and utilized through proper channel, such as quotation, e-trending, discussion with consented committee, etc. The infrastructure such as hall, playground with equipment and drinking water is freely made available to the students and teachers.

The following are the major sources of funds for the college:

Fees Collections: College collects the university prescribed fees for all courses. Course Fees collection from students are utilized for staff salary, student development activities, introducing innovative programmes, workshops, seminars, and to meet other daily expenditures.

Bank Loan: Bank loan is utilized for the construction of building, developing physical facilities and purchasing necessary equipment for the skill based courses, sports facilities, academic resources such as books and journals etc.

Donations: As a member of institution of a trust, which runs other educational institutions, we collect donations from sister institutions for specific projects related to infrastructure development, purchase of tools, maintenance work, etc.

Scholarship Schemes: Starting this academic year college has instituted specific scholarship schemes supported by some sister institutions and well-wishers.

Alumni Support: With the view of gaining support from the alumni, we have started with an Alumni association and batch wise gatherings are organized. In the future we hope to gain some financial support from our alumnus towards specific projects undertaken by the association.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC was formed as Quality Circle since 2015 as per the guidance of the authorities to enhance the quality. The Quality circle is functioning with its fullest effort in promoting the academic excellence. Quality circle focuses on implementing plans and strategies towards the development of the institution. The main aim of the quality circle is to develop a system for conscious, consistent and catalytic improvement in institution's performance. This cell promotes the quality culture in overall activities of the college. Academic audits, extension activities and the major quality assurance activities are promoted by the quality circle. As a part of quality enhancement, academic audit is conducted in all the departments every year. The audit will help the department to know their area of strength and also to gather different creative ideas which can be included for the overall development. It also evolves the best practices followed and which can be institutionalized. Once after the audit, advice from the experts is discussed and steps are taken for the further development. The quality circle assure its process with regards to academics, administrative, which are the integral part of the institutional policy. Quality circle focuses on meeting the standard development of the institution towards the prevailing scenario. The decisions are made and ideas are implemented with proper guidance of the members of the quality circle and stakeholders.

Quality circle also focus on conducting various webinars, seminars, workshops, faculty development programs to develop the standard of the institution and faculties. The cell haven't failed to focus on the quality of the programs offered ,as it was for the betterment of the teachers and the students community. As per the feedback received from various stake holders and higher authorities, the cell instructs the department to use various ICT tools to enrich the quality of teaching. The major focus of the Quality circle is to develop quality consciousness among the students and teachers. To promote, foster and sustain an environment to achieve academic excellence. This also pave the way for developing a better relationship with the stakeholders of the institution.

As part of maintaining records, Quality circle of the institution maintains the class registers, log book, common and department event registers, lesson plan and so on. The events that are organized by the department are also verified by the cell and reports are collected. The maintenance of student's details, exam marks, result analysis, project reports are also followed by the quality circle. The complete details of the teaching faculties in relation to profession is maintained as a record, which includes their research

publications, paper presentations. It also emphasis on the development of the faculties through various other activities related to publications and presentations. The quality circle do focus on establishing/ introducing more Under graduate and Post graduate programs in the institution. Feedbacks and appraisal forms are created by the quality circle to know the standard of the faculties. The reports are collected and properly maintained for the further enrichment of the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The approach of quality control has always been focused on learner-centric teaching learning process and has designed the policy to assess and evaluate it from time to time. Accordingly, quality control complements the Teaching, Learning activities and modify after taking the review, suggestions. In order to perceive learning outcomes, the quality control periodically reviews teaching learning process and suggests gradual and regular expansion, up gradation and addition of the requisite material, equipment, infrastructure etc.

Therefore the college has identified two examples of institutional reviews and implementation of teaching-

Learning reforms facilitated by quality control.

- The introduction of certificate courses in Tally, GST, has helped students build a versatile

personality. They get an exposure to diverse fields, which will widen their knowledge horizon. The total number of certificate courses is increasing. For this, the College has tie-ups with professional institutions.

The Outcome Oriented Teaching through Add on Courses - the management has always been emphasizing on the placement and outcome of the outgoing students of the college. Therefore, as per the discussion in governing body, and quality control   meeting, it was unanimously decided to introduce the various add on and job-oriented courses in support of their regular teaching learning methodologies. As a part of effective teaching-learning, the students are classified as slow and advanced ones. Therefore the college uses methods such as projects, internship, field visit and ICT based teaching including LMS like Google Classroom for slow and advanced learners. All departments prepare specialized tools such as blogs, youtube, and other online resources. Guest lecture of MoU signed institutes are also arranged for providing exposure to the students.

The college has introduced need based add-on courses as a regular practice to bridge the gap between the university curriculum and the market demands.

Right now, college runs many skill oriented courses.

To provide quality education the college has signed official MoUs for these add on courses with ICA academy and keltron.

1. Transforming Traditional Classrooms to Digitized Classrooms

Quality control, as per the productive suggestions of LMC, acutely chalked out the transformation of the traditional classrooms into the digitized one. Gradually, the chalk, duster and blackboard teaching amalgamated with the LCD Projectors, pointers, PPTs, Film Screening, Video Conferencing and so on.

Now the classrooms are witnessing the joyful learning and the better understanding by the students. The online feedback method is helping students to communicate their queries with the teacher and principal, directly. They are now using LMS like Google class and creating their videos for the college you-tube channel.

The management promotes modern teaching pedagogies. Accordingly, teachers employ power point presentations, audio-video films on the curriculum, YouTube videos, Google classroom, flip Classrooms, etc

The above two examples can best describe the review and implementation of teaching learning reforms initiated by the institute.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender equity is a primary concern of the institution. Right from the time of admission both Boys and girls are given equal opportunity for admission. The management takes special care in this regard that it is publically stated to students at the time entrance counselling sessions.

- To make sure there is no ragging or any other unwanted incidents based on gender, students are given orientation class at the very beginning of the academic year. To monitor the safety and security of all students various measures are being taken.
- The college is extremely concerned about the safety and security of women students. The institution has a disciplinary body in charge of overseeing the safety of students. Disciplinary violations are notified by class teachers or the staff to whom it is being reported. This is brought to the attention of the disciplinary committee who will address the issue. Later in case of seriousness it is brought to the Principal for action.
- There is no disparity on gender when it comes to the usage of space and facilities in the campus. The institution has provided separate common room for boys and girls as sick rooms. The common rooms have essential amenities. College has provided well maintained wash room facilities for boys and girls. Vending machine is provided in girls wash room to ensure proper hygiene. Common classrooms are all with tiled floors shared by all. Sports facilities and equipment are equally shared by boys and girls. Whatever the boys do the girls can also do is the policy of the principal.
- Workshops and programmes on the usage of advanced technologies for female pupils are used to promote confidence and awareness. The college hosts various seminars through notable personalities to promote awareness on gender equity, health and hygiene, cyber security etc. among the students. Awareness programmes emphasizing women's rights are also held to improve the confidence of female students and faculty.
- Women's cell: The College has a women's cell to deal with serious problems experienced by female student.
- CCTV cameras are installed throughout the campus. All footage from the recorder was frequently perceived, and the principle takes appropriate action if such strange behaviour being noticed.
- An effective grievance redressal committee was established to deal with concerns involving female harassment. College supervision has been allocated to the college staff to manage decorum upon campuses.
- To address students' unique academic and personal concerns, the college has implemented a mentor-mentee programme.
- Counselling: the College's women's cell coordinates most of the college's essential operations related to student counselling. Formal and informal Counselling is offered at campus to address the issue of girls by tutors and mentors.
- Students are taught about constitutional rights and responsibilities as citizens, through Legal Awareness programmes; talks on POSCO rules and drug awareness classes etc. to make pupils informed of the current challenges in society. All these are intended to create an equitable society.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Facilities in the Institution for the Management of Degradable and Non-Degradable Waste

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system

    Our campus has a luscious green campus and we emphasize maintaining it environmentally clean and sustainable. Cleanliness is one of the main thrusts of our college. Policies help to maintain our college

as a green campus and plastic-free zone as much as possible. Staff and students are frequently encouraged to decrease trash to a greater extent. Class teachers were given in charge of maintaining classrooms with tidiness. We request staffs and students to put trash in separate bins located in each classroom. Our maintenance crew collects substantial garbage on a routine basis and transports everything to be recycled. The garbage is collected every week.

We have a bio-gas unit that we use to generate bio-energy for cooking. Many of the plant wastes are gathered at our college's vermin-composting unit. Separate dust bins are kept to alleviate the problem of garbage disposal. The vermin-composting plant created by the college converts all of these organic wastes into bio-fertilizer. Dry waste, primarily leaf litter, is permitted to decay over time systematically. Wet garbage is collected from many locations on campus, including the courtyard, the canteen kitchen, as well as other sites. These organic wastes are used to for the plants inside the campus.

The department of computer science was in charge of e-waste management. The committee members have arrived to inspect the overall state regarding E-waste. They are advised to dispose of the non-functioning computers, monitors, printers, and batteries. Paper recycling is an essential element of our environmental commitment. Every year, outdated newspapers, magazines, old answer papers, and other paper materials are collected in storage and sold to the recycling companies.

A sanitary napkin vending machine was installed in the girls' washroom of our college. The students were instructed to place the napkins in the washroom dustbins. It will be collected and disposed of. Housekeeping workers will pick it up regularly to make sure that the sanitation is maintained. Each year women's cells used to give classes to girl students regarding how to maintain them tidy and healthy. The college staff members are given charge to monitor the classes and the campus. The maintenance crew maintains the water supply tap, water purifier, drainage, and water pipelines regularly.

We try our best to be a plastic free campus. Inside the building we use only cloth and paper prints and banners. For all our common programmes we have made a decision to use only student created backgrounds on paper instead of plastic flux. An Environment initiative called 'Punarjani' and environmental awareness classes are given to students to maintain the campus responsibly. The students are taken to different areas to clean the surroundings, to create social responsibility among students. These are the facilities in the institution that helps to maintain the campus cleanly.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Bharathamatha College of Arts and Science with its motto 'INSPIRE TO IGNITE' has endeavored to motivate and spark, human values and essential principles in the campus. The college plans and executes numerous events that cultivate an atmosphere for ethical, cultural, and spiritual values among staff and students. It helps to generate a nation of noble youths who are fully responsible.

Commemorative days are conducted in campus to promote tolerance and harmony and also to foster a sense of unity and peace. BMC never failed to promote nationalism by celebrating important national festivals such as Independence Day and Republic Day with nationalistic zeal. Various activities are conducted that enhance young minds about the Constitution, its structure, fundamental rights, including national duties. Keralapiravi is observed as an ethnic holiday to educate kids about Kerala's history, culture, and traditions.

Awareness Camps: Our College arranges social visits and camps for the students to know the different life style of tribal communities. Social awareness camps such as blood donation camp and Camps for AIDS affected students are fully organized and implemented by students.

Inter faith Prayer: To integrate social and cultural values and make the world a better place, we conduct an Inter-Faith Prayer Service regularly. It makes students aware of India's rich religious legacy and cultural diversity. Students read from sacred scriptures such as Bhagavad Gita, Quran, and Bible.

Common celebrations: Onam, Christmas, Eid, Pongal, Gandhi Jayanthi, and other festivals are celebrated throughout the year on campus.

Potluck: We also host a 'SouhrudhaVirunu' or Potluck to acquaint ourselves with a range of traditional dishes cooked at home and to sit down to eat lunch together. Students portray the cultures of many places through traditional arts in a variety of cultural events.

Swatch Bharat Divas: Every year on Gandhi Jayanti, Cleanliness Drives are conducted in college and the neighborhood in the name of the Suchitwa mission. Students usually clean the public place such as town bus stand, government hospital and inside the campus.

The celebration of International **Women's Day** honors women's accomplishments. On this day, the BMC celebrates women who have excelled in a variety of disciplines.

Charity visits: To enhance the spirit of humanity among the students, the students are taken for charity visits in all semesters. By visiting places such as Old age homes and orphanages, they will be able to know the real life of people especially those who are discarded by society.

Guruvandhanam is a celebration of Teachers Day in which students organize various activities and competitions for teachers. A lunch will be hosted by students to their teachers.

Sports day: We have created several robust infrastructures for a variety of sporting activities for the students' physical growth, in addition to academic and cultural activities.

In this approach, the institute fosters an inclusive atmosphere for everyone with tolerance and harmony toward cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document]()
Link for any other relevant information	[View Document]()

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institution focuses on raising awareness such as national identities and symbols, fundamental duties and rights of Indian citizens, and other constitutional liabilities by hosting several programs. Along with that, they promote universal values, national values, human values, national unity, communal peace, and social cohesion, as well as the accomplishment of the constitutional provision.

Independence Day and Republic Day use to be celebrated to instill nationalist values and ideologies in the minds of children, allowing them to comprehend the country's pride. Each and every year our students are participating in various competitions like elocution, patriotic song competition and essay writing in the college campus.

Legal awareness classes relevant to students are conducted regularly. Drug Abuse class for the students to know the value of healthy life without drugs. Usually we invite police officers to engage such classes. POCSO and child rights seminars are conducted in the campus by respective government agencies. An

AIDS /HIV awareness camps are held in our college.

To honour the soldiers who sacrifice their life in Kashmir during the bomb blast on 14th February, our institution took incitation to start a silent march for the dead soldiers through the town.

The Environmental Day is marked with competitions to instill their responsibility to nature. The meeting and presentations and activities are intended to evoke their social commitment to earth as its caretakers.

Yoga Day is to increase awareness of yoga by demonstrating different yoga poses for students. This enables them to be conscious of their health. Women's Day is celebrated in the same way to learn to respect women and treat them as equals as pointed out in our constitution.

Every year, Mahatma Gandhi's birthday is commemorated in respect to informing the students about his life and recognizing the sacrifices for the country. This helps the students to have a strong attachment to the country. The main focus/aim that's been conveyed that day was "Suchitwa Mission," which means "clean environment.

Adult's Day is being held to educate children about the importance of voting: a citizen's right that must be learned by all citizens who vote for a brighter future, as well as a stepping stone to imprint the concept of constitutional rights.

With regard to social commitment as citizens camps for Aids affected children and other camps of social issues are organised. During flood, our students were engaged in flood relief activities as responsible citizens.

By conducting these festivals, the institution promotes students' involvement and growth. They're also curious about the origins of the festival, which also will certainly aid students in instilling a culture and to strengthen themselves in all elements i.e. patriotic, holistic, culturalistic, and constitutional growth, and being conscious of what is going on in their daily life.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our college celebrates all major national and international events to mould in our studentsthe ideals of national integrity and international fraternity.

International Women's Day (March 8): International Women's Day was observed every year with various competitions along with proper celebrations.. The purpose of celebrating Women's Day is – To raise awareness about the status and dignity of women among the students.

World Environment Day (June 5): The institution organizes the meeting with the objective to spread awareness about saving our environment and the need to protect. Environmental-related seminars are held; the saplings are supplied and trees are planted. Photography and poster-making competitions were conducted.

National Yoga Day (June 21): International Yoga Day is celebrated with great enthusiasm by bringing Yoga masters to explain the importance of yoga. Practical training was given to students to help them understand how to maintain harmony between body and mind.

Independence Day (August 15): Our College celebrates Independence Day with great joy and pomp. Patriotic song competitions are organized every year in relation to the celebration. Essay competitions and debates were often conducted.

Republic Day: College organize a grand program on the occasion of Republic Day. As it was a matter of great pride for all of us as India became a republic. On that day the campus was decorated with flags and competitions were held.

Gandhi Jayanthi: Gandhi Jayanthi was celebrated by paying respect to the father of the nation. Suchitwa Mission is to honour the Mahatma. Entire campus will be cleaned and some groups will undertake cleaning public places such as Bus stand, Governmental Hospital, roadside etc. Competitions like elocution and essay writing are also conducted.

Onam celebration: Apart from celebrating Onam in a grand and traditional manner with an official gathering with a guest of honour and an official lunch; we also conduct competitions like floral carpet,

Uriyadi, Tug of War, Sundarikku Pottu Thodal, Malayali Manka etc where all students will join in with colorful attire.

Teacher's Day: The students take full leadership to organise teacher's day celebrations. In an official meeting all teachers will be honoured with special cards, flowers and chocolates. Students arrange various fun competitions for teachers. Students also arrange special lunch to honour the teachers.

Hindi Diwas (**September 14**): Hindi Diwas is celebrated every year, to promote the importance of the official language of the country. Some completions are held for students who have taken Hindi as second language.

Christmas Festival: Christmas is a joyful celebration as the entire campus will be decorated with stars and lights. Setting up a manger, competitions like Carol singing; Star making; Card making etc. will be conducted. Gifts were exchanged among students which enriches harmony and peace. Official Christmas gatherings, staff Christmas celebrations, Carol singing competition for public etc. will be organized.

Ramadan: Ramadan was celebrated by the college to encourage students to keep their friendships running smoothly, and multiple competitions like Mehandi and Oppanas were conducted. These events and festivals were organized by the institution.

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)
Link for any other relevant information	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice: 1

Title of the Practice: "Two Minute Speech"

Objectives of the Practice:

To enhance the skill of learning and to acquire the learning outcomes.

To develop public speaking skills.

To accelerate vocabulary and language skills.

It enhances their presentation skills.

The context:

Geographically, the college is located in a rural area where students are from Tamil & Malayalam speaking backgrounds. They lack in the English language, hence this practice to improve their listening, speaking, reading, and writing skills along with their presentation skills.

The practice:

Students were asked to come up with relevant topics and they will be trained to present in public. College provides a forum to present their topics in front of their peers. This practice began from the commencement of the college which has been very effective in reaching out to the students. The students are advised to take topics on education, technology, health and sanitation, social life, economic opportunities, small business, women empowerment, agriculture, etc.

Evidence of success:

The success of the Two-minute speech system is reflected in their overall personality development.

Alumni feedback mentions this as useful.

Those students who had a lack of confidence, weak in communication, poor presentation skills, were observed to have a marginal improvement in the lacking areas before they reach final year.

Problems Encountered and Resources Required:

The institute is situated in a rural area since the students are not exposed to the current standings. To overcome that paucity, the teachers play an important role by making them aware of the same. Lack of motivation from students is also an issue.

Best Practice 2

Title of the Practice: "Each one Teach One"

Objectives of the Practice:

To promote peer group learning.

To develop social values i.e. supporting each other.

To exchange one's expertise on a given topic.

The context:

The college aims at overall development of the average and below-average students, to improve their level of excellence. Keeping this in mind, the college has initiated one of its best practices 'Each One Teach One' where the students are divided according to their academic performances.

The practice:

This initiative began in 2015 and has proven to be extremely successful in reaching out to the students. This method helped to have good results in academic performance and enhanced their helping skills.

Evidence of success:

The students have enhanced academically.

Peer group study improved their confidence and their level of learning.

The below-average students scored more marks than the earlier ones.

Problems Encountered and Resources Required

The students come from relatively remote locations since it made it difficult to teach them in English. Each One Teach one classes were given to boost students' confidence levels in preparation for semester exams. Often the pairing of students will not yield expected results.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

HOLISTIC PERSONAL TRAINING

The Bharathamatha College of Arts and Science, with the motto "INSPIRE TO IGNITE" is profoundly determined to actualize its vision. We strive earnestly to attain the high apex of perfection through an ardent academic pursuit for academic excellence. Our innovative academic excellence is blended with the 'service of the humanity' aiming at societal transformation.

Forming a "Holistic Person" taken up by the college can be pointed out as its distinctive element. To enrich the personality of an individual we approach from all aspects. A holistic person must be - Intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable. Keeping these fundamental concepts we can point out our training ideals.

Intellectually competent

Apart from the curriculum we organize a vast number of programs intended to make a person intellectually competent. Aiming this mind, the college undertakes various seminars, symposiums, quiz programs, invited talks, panel discussions, debates , conferences, group discussions and industrial visits to varied established firms have been organized frequently by the each departments. Apart from exposure to ideas from outside sources, teacher led seminars, student seminars etc. are conducted regularly.

The students are given individual attention through various activities. They are exposed to personality and skill development sessions along with managerial and entrepreneurial skill development. The encouragement given for participating in management events, literature and technical fest conducted by other colleges have brought about laurels to the institution. And also arranged various motivational seminars on topics of current issues like personality development and women's health are regularly arranged in the college.

A good collection of books are available in the library along with newspapers and journals to keep the students up to date with the present trends and innovations. College is well equipped with a computer lab and wi-fi facilities. New *infrastructure* is added every year as per the need.

 Spiritually mature

Along with the fulfillment of other objectives, to integrate social and cultural values and make the world a better place, we conduct an Inter-Faith Prayer Service regularly. The interfaith prayer service, organized by various classes has always been an occasion to integrate the values and messages showcased by different religions and to perceive the moral values in each of them. It makes students aware of India's rich religious legacy and cultural diversity. Students read from sacred scriptures such as Bhagavad Gita, Quran, and Bible. This makes the student to develop a spiritually mature tolerant attitude towards others.

Morally upright

Various seminars are conducted on legal awareness, social causes and moral standards expected of a person. The uniqueness of our institution in this regard is the Charity visits we undertake. Charity visits are regularly conducted to enrich student experience. With a view of enlightening social commitment and responsibility in Students, College organizes charity visit to all classes in all semesters. This is to enhance the spirit of humanity among the students. By visiting places such as Old age homes and orphanages, they will be able to know the real life of people especially those who are discarded by society.

Psychologically integrated

Psychological wellbeing is an important aspect of personal growth. Various counselling sessions are organised for students and parents keeping this important element. There is a counselor available for students to approach in case of any need. Apart from that we equip our teachers to be counselors to a great extent. Besides we have created mentoring groups under each teacher for more personal approach. We also organize various Personality development talks by motivating speakers to instill a sense of confidence.

Physically healthy

A healthy mind resides in a healthy body. Physical well-being is an important element The college has got

a wide playground and a physical education teacher to assist with the physical growth of the students. The students are encouraged to play Football, Volleyball, and Cricket, Throw ball, Basketball, Badminton, Athletics, indoor games etc. Our students won prizes at the university level competitions in various events. For college sports day the entire student body will be involved in the March past. Sports hours are incorporated into the timetable.

The infrastructures of the campus provide lots of facilities to the students to express their creative talents. The classrooms, furniture, library, computer labs, etc. are all of high standard. **Socially acceptable**

Aiming at the social involvement and acceptance we implement various programmes. We host a 'SouhrudhaVirunu' or Potluck to acquaint ourselves with a range of traditional dishes cooked at home and to sit down to eat lunch together. Various homemade dishes were brought and served for every one as a part of the friendship meals. Students often portray cultures of many places through traditional arts in a variety of cultural events during potlucks.

Apart from the academic programs beyond curriculum; co-curricular activities such as cultural competitions; and involvement in various clubs have become part of parcel of campus life. Social activities involving cleaning public places; such as bus stand, hospital etc. are regularly undertaken by students of social action club. Music club, nature club, arts club, chess club, debate club etc. are encouraged to organize various programs.

The campus stresses on strict English speaking rules both on the part of the faculty and the students which will not only help the students achieve excellent oratory skills in English.

All these elements are aimed at developing a "holistic person"

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

With our motto "inspire to Ignite", Bharathamatha College of Arts and Science aims to inspire the students to excel in their personal and professional life. A new center called 'Bharathamatha Centre of Excellence (BCE)' was formed to support the students in their fulfillment of ambitions. The Centre is intended to enhance the student's skills, abilities and talents apart from their curriculum. It will function as the skill development and employability centre which will boost their talents.

Our institution offers certification programmes along with curriculum to make the students excel in their concerned discipline. To sharpen the academic brilliance and educational achievements of students, to rebuild their learning tracks and to mould them into competent professionals is one of the main visions of our institution. During the pandemic situation, the institution created an online platform for the students by collaborating with MOOC platforms like Coursera, Future learn etc. The students were enrolled in these courses to improve the knowledge in various disciplines. It helped them to develop their talents and skills along with their curriculum. The course completion certificates received by the students enabled them to strengthen their career. Recently, the institution collaborated with Kerala Government's KELTRON and Central Government's National Skill Development Corporation. Our institution aims to be a recognized training centre for providing the courses.

The institution is distinctive in its best practices. There are certain best practices followed in the college which enable students to bring out their innate talents as well as train them to be socially and ethically responsible. We give them enough training in moulding them as citizens with appreciable level of competence. It includes two minutes speech, poster presentations, notice board updating, hero of the month, each one teach one, charity visit, heritage visits etc.

Concluding Remarks :

The institution strives to achieve upliftment of rurally backward student community by offering quality education irrespective of gender, caste or creed. The college became a centre for higher education which borders states of Kerala and Tamil Nadu. We have a strong visionary management that strives for best quality in education and in all other aspects. The institution aims for ISO certification in the future which will create a unique brand image in higher education sector. We are also looking forward to make our college as a research oriented college that will promote paper publications, research based seminars, workshops and conferences. We also look forward to provide more new generation courses as required by the society which is envisioned in the National Education Policy. We also emphasize on conducting programmes on national and international days which will create a social awareness and commitment among the students. Our college tries to create ample opportunities for the students to get placed in various firms, institutions and organizations. Apart from the growing struggles, the infrastructural vision and other academic goals are robust and visionary. We look forward to establish ourselves to be a student friendly, job oriented, technology induced, and innovative educational establishment in the future course.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above Remark : as per hei and as per the documents
1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented** 1.2.1.1. **Number of Programmes in which CBCS / Elective course system implemented.** Answer before DVV Verification : 6 Answer after DVV Verification: 6 Remark : as per hei
1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>4</td><td>5</td><td>12</td><td>12</td><td>8</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>4</td><td>5</td><td>12</td><td>12</td><td>8</td></tr></table> Remark : as per hei
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	5	12	12	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	5	12	12	8

Remark : as per hei

1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

Remark : as per hei

1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 136 Answer after DVV Verification: 136 Remark : as per hei

1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders* *1) Students* *2)Teachers* *3)Employers* *4)Alumni*

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : as per hei

1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website Remark : as per hei
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
138	108	114	130	109

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
138	108	114	130	109

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
233	218	182	182	162

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
233	218	182	182	162

Remark : as per hei

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary**

seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	17	9	13	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
12	17	9	13	5

Remark : as per hei

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. Number of mentors Answer before DVV Verification : 16 Answer after DVV Verification: 16 Remark : as per hei

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2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	2	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	2	2

Remark : as per hei

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**
Answer before DVV Verification : 50

Answer after DVV Verification: 50

Remark : as per hei

2.6.3	**Average pass percentage of Students during last five years**

2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
97	115	100	78	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
97	115	100	78	1

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
109	123	106	80	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
109	123	106	80	1

Remark : as per hei

3.1.3	**Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

| 0 | 0 | 0 | 0 | 0 |

3.1.3.2. **Number of departments offering academic programes**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	3	3	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	3	3	3

Remark : as per hei

3.2.2	**Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years** 3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
9	4	4	2	2 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
9	4	4	2	2 | Remark : as per hei
-------	--------

3.3.1	**Number of Ph.Ds registered per eligible teacher during the last five years** 3.3.1.1. **How many Ph.Ds registered per eligible teacher within last five years** Answer before DVV Verification : 6 Answer after DVV Verification: 6 3.3.1.2. **Number of teachers recognized as guides during the last five years** Answer before DVV Verification : 1 Answer after DVV Verification: 1 Remark : as per hei

3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years** 3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last**

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five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	1	0	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	1	0	5

Remark : as per hei

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	3	1

Remark : as per hei

3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	9	4	3	2

	Remark : as per the documents
3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** 3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years** Answer before DVV Verification:
	Remark : as per hei
3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years** 3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years** Answer before DVV Verification:
	Remark : as per hei
3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year** 3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years** Answer before DVV Verification:

3.4.3.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	14	9	6	9

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	14	9	6	5

3.4.4.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
40	214	212	282	230

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
40	214	212	282	230

3.5.1.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

| 29 | 10 | 6 | 30 | 18 |

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

Remark : as per hei

3.5.2	**Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years** 3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years** Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}} Remark : as per hei

TABLE1:

2020-21	2019-20	2018-19	2017-18	2016-17
4	2	0	0	0

TABLE2:

2020-21	2019-20	2018-19	2017-18	2016-17
4	2	0	0	0

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 4 Answer after DVV Verification: 2 Remark : as per hei and supporting documents

4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: C. Any 2 of the above

	Remark : as per hei
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification: Answer After DVV Verification :
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year** 4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 60 Answer after DVV Verification: 60 Remark : as per hei

4.3.3	**Bandwidth of internet connection in the Institution**
	
	        Answer before DVV Verification : A. ?50 MBPS
	        Answer After DVV Verification: A. ?50 MBPS
	Remark : as per hei

5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** 5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)** Answer before DVV Verification: Answer After DVV Verification :

4.2.3 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
113049	41871	31061	169977	59855

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.11	0.44	0.33	1.5	0.59

5.1.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
20	55	64	98	66

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

20	55	64	98	66

Remark : AS PER HEI

5.1.2	**Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years** 5.1.2.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)** Answer before DVV Verification: Answer After DVV Verification : Remark : AS PER HEI

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	41	53	87	53

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	41	53	87	53

Remark : AS PER HEI

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**
	
	    1. **Soft skills**
	    2. **Language and communication skills**
	    3. **Life skills (Yoga, physical fitness, health and hygiene)**
	    4. **ICT/computing skills**
	
	    Answer before DVV Verification : A. All of the above
	    Answer After DVV Verification: A. All of the above
	Remark : as per hei

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years** 5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification: Answer After DVV Verification :

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
22	35	23	18	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
22	35	23	18	0

Remark : AS PER HEI

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**
	1. **Implementation of guidelines of statutory/regulatory bodies**
	2. **Organisation wide awareness and undertakings on policies with zero tolerance**
	3. **Mechanisms for submission of online/offline students' grievances**
	4. **Timely redressal of the grievances through appropriate committees**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: A. All of the above
	Remark : as per hei
5.2.1	**Average percentage of placement of outgoing students during the last five years**
	5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**
	Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	3	3	8	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	3	3	8	0

Remark : as per hei

5.2.2	**Average percentage of students progressing to higher education during the last five years**
	5.2.2.1. **Number of outgoing student progression to higher education during last five years**
	Answer before DVV Verification : 171
	Answer after DVV Verification: 170
5.2.3	**Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**
	5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State**

government examinations, *etc.*)) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	3	3	2	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	3	3	2	0

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	18	15	12	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
15	18	15	12	0

Remark : AS PER HEI

5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	4	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	4	1	1

Remark : AS PER HEI

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
24	38	35	28	31

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
24	38	35	28	31

Remark : AS PER HEI

5.4.2	**Alumni contribution during the last five years (INR in lakhs)** Answer before DVV Verification : E. <1 Lakhs Answer After DVV Verification: E. <1 Lakhs Remark : as per hei
6.3.2	**Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** **6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	2	0	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	2	0	1

Remark : as per hei

6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years** **6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	1	1

Remark : as per hei

6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	1	0	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	1	0	1	1

Remark : as per hei

6.4.2	**Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.18	17.3	0.82	35	71

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.14	16.2	0.55	33	69

6.5.3	**Quality assurance initiatives of the institution include:**

	1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
	2. **Collaborative quality intitiatives with other institution(s)**
	3. **Participation in NIRF**
	4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**
	
	   Answer before DVV Verification : C. 2 of the above
	   Answer After DVV Verification: C. 2 of the above
	Remark : as per hei

7.1.2	**The Institution has facilities for alternate sources of energy and energy conservation measures**
	
	1. **Solar energy**
	2. **Biogas plant**
	3. **Wheeling to the Grid**
	4. **Sensor-based energy conservation**
	5. **Use of LED bulbs/ power efficient equipment**
	
	   Answer before DVV Verification : C. 2 of the above
	   Answer After DVV Verification: C. 2 of the above
	Remark : as per hei

7.1.4	**Water conservation facilities available in the Institution:**
	
	1. **Rain water harvesting**
	2. **Borewell /Open well recharge**
	3. **Construction of tanks and bunds**
	4. **Waste water recycling**
	5. **Maintenance of water bodies and distribution system in the campus**
	
	   Answer before DVV Verification : A. Any 4 or all of the above
	   Answer After DVV Verification: A. Any 4 or all of the above
	Remark : as per hei

7.1.5	**Green campus initiatives include:**
	
	1. **Restricted entry of automobiles**
	2. **Use of Bicycles/ Battery powered vehicles**
	3. **Pedestrian Friendly pathways**
	4. **Ban on use of Plastic**
	5. **landscaping with trees and plants**
	
	   Answer before DVV Verification : A. Any 4 or All of the above
	   Answer After DVV Verification: A. Any 4 or All of the above
	Remark : as per hei

7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**
	1. **Green audit**
	2. **Energy audit**
	3. **Environment audit**
	4. **Clean and green campus recognitions / awards**
	5. **Beyond the campus environmental promotion activities**
	Answer before DVV Verification : D.1 of the above
	Answer After DVV Verification: C. 2 of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment**
	1. **Built environment with ramps/lifts for easy access to classrooms.**
	2. **Divyangjan friendly washrooms**
	3. **Signage including tactile path, lights, display boards and signposts**
	4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
	5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**
	Answer before DVV Verification : B. 3 of the above
	Answer After DVV Verification: C. 2 of the above
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**
	1. **The Code of Conduct is displayed on the website**
	2. **There is a committee to monitor adherence to the Code of Conduct**
	3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
	4. **Annual awareness programmes on Code of Conduct are organized**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: A. All of the above
	Remark : as per hei

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
198	178	146	146	148

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

198	178	146	146	148

1.2	**Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	5	4	4	4

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	5	4	4	4

2.1	**Number of students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
138	108	112	124	106

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
138	108	112	124	106

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
94	94	49	49	42

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
31	31	16	16	14

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
112	124	106	80	0

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

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109	123	106	80	0

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	17	16	12

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	17	16	12

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	17	16	12

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	17	16	12

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 18 Answer after DVV Verification : 17

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
63.80	71.66	81.45	79.06	92.35

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
63.80	71.66	81.45	79.06	92.35

4.3	**Number of Computers** Answer before DVV Verification : 32 Answer after DVV Verification : 32